

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

**Regular Board Meeting
Wednesday, April 2, 2025
6:00 p.m.**

**Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364**

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) AllSouth – Hurricane Ida Facility Repairs
 - b) Merlin Lirette – Gym Renovations
- 6) Approve the minutes for the regular meeting of March 5, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through March 31, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - Wi-Fi
 - Rental Fees
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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- 9) New Business
 - a) Miracle League Pamphlets
 - b) Miracle League Foundation
- 10) Council Member's Comments
- 11) Board Member Comments
- 12) Adjourn

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MINUTES

REGULAR BOARD MEETING

March 5, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, March 5, 2025, at 6:00 p.m.

Commissions Present: Shawn Dupre, Wayne Champagne, Wren "Buddy" Halford, Stuart Babin, Terese McCormick, Chad Adams, Jerome Boykin, Roy Miller arriving at 6:02 and Lee Dillard arriving at 6:07

Commissioners Absent: None

Others Present: Sonja Labat, Brock Landry, Derick Bercegeay with the Law Office of Michelle Neil, Brandon Arceneaux with Total Project Services, Merlin Lirette and Mike Slovensky with All South

The meeting was called to order by Shawn Dupre at 6:00 p.m who led us in prayer. Sonja Labat called the roll and it was determined that a quorum was present to conduct business. Stuart Babin was welcomed aboard.

Public Wishing to Address the Board:

There was no public present. Motion by Jerome Boykin, seconded by Chad Adams to close public. Motion passed.

Engineers and Architects Project Status

Mike Slovensky with All South was present to give the board a project update. The contractor requested substantial completion as of March 1st. The canopy installation is complete. The punch list walk through is scheduled for next week. The contractor has not invoiced as of yet. When invoiced, the boot expenses can be deducted if it is not complete.

Merlin Lirette was present to give an update on the Lisa Park Gym project. He discussed the toilet petition doors that need to be changed. He also discussed a guard. The punch list items are being wrapped up this week. Brock discussed a floor drain that is not draining which was discovered with the new ice machine installation.

Motion by Jerome Boykin, seconded by Roy Miller to approve the minutes for the regular meeting of February 5, 2025. Motion passed.

Motion by Roy Miller, seconded by Jerome Boykin to approve the February financial report. Motion passed.

Parks and Playgrounds:

Broadmoor – Fields prepped for the TPR and travel ball season. Brock discussed the concession stand repairs requested by TPCG. The soft surface was also questioned by TPCG.

Southland Field – Maintained. CCA and TPR will be using the fields. Brock advised that the camera's cost will not change. He is still awaiting on the cost of internet. Another awning cost was obtained by Brock, but he needs to verify the awning height.

Westside Girls' Softball Complex – Preparing for TPR. CCA softball will be playing on field one soon. Canes was removed from the sign. Brandon Arceneaux advised that the project was awarded last month. An onsite walk was done. A contract was put together and was reviewed by legal and executed. The survey work began this afternoon. Shawn advised that money would need to be raised for this project.

Lisa Park Recreation Center – Merlin Lirette reported on the status. Brock discussed the punch list items. A grand opening will be held and Shawn will email the invites.

Summerfield Park – Maintained. Soft surface was discussed as TPCG flagged it. Game Time will be lined up.

Rozand Park – Maintained. The slide is cracked and was taped. Talked to Dyna Play regarding Rozand and Cottage as both were flagged by TPCG.

Skate Park – Maintained. The sign should be up by the end of the week. The timer for the lights must be off because the lights are staying on.

Westgate – Maintained. The water leak has been fixed. Someone put up a bounce house and Brock contacted Risk Management. Signage will be obtained to include inflatables.

Cottage Drive – Maintained.

Bike Trail – Maintained the front. Stuart advised that Leadership Terrebonne will make a sign for the trail.

Lisa Park Playground – Maintained.

New Business

None

The next regular meeting is scheduled for Wednesday, April 2, 2025, at the Lisa Park Recreation Center.

Motion by Buddy Halford, seconded by Chad Adams to adjourn. Motion passed.

Meeting as adjourned at 6:55 p.m.

Balance Sheet

As of March 31, 2025

	Mar 31, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	272,315.30
0001101 · Cash - Synergy - 665738	2,252,691.04
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,777,924.03
Total Checking/Savings	6,037,671.07
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	7,556,994.93
TOTAL ASSETS	7,556,994.93
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	2,845.36
0002201 · Direct Deposit Liabilities	-5,205.21
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,856,125.00
Total Other Current Liabilities	5,421,738.91
Total Current Liabilities	5,437,910.73
Total Liabilities	5,437,910.73
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-600,459.29
Net Income	953,935.57
Total Equity	2,119,084.20
TOTAL LIABILITIES & EQUITY	7,556,994.93

Terrebonne Parish Recreation District No. 2-3

Profit & Loss Budget vs. Actual

January through March 2025

	Jan - Mar 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,365,812.80	1,472,940.00	-107,127.20	92.7%
0005101 · State Revenue Sharing	9,379.00	20,242.00	-10,863.00	46.3%
0005301 · Rental Fees	0.00	10,000.00	-10,000.00	0.0%
0005400 · Interest	2,162.51	10,000.00	-7,837.49	21.6%
0005600 · Compensation-Property Damage	290.00			
Total Income	1,377,644.31	1,513,182.00	-135,537.69	91.0%
Expense				
0006100 · Payroll Expenses	43,114.39	220,000.00	-176,885.61	19.6%
0006102 · Group Insurance	8,038.04	40,000.00	-31,961.96	20.1%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	2,979.29	10,000.00	-7,020.71	29.8%
0006106 · New Employee Expenses	0.00	500.00	-500.00	0.0%
0006200 · Office Supplies	424.95	1,500.00	-1,075.05	28.3%
0006201 · Supplies and Materials	3,522.32	10,000.00	-6,477.68	35.2%
0006203 · Chemicals	644.82	2,500.00	-1,855.18	25.8%
0006204 · Fuel	1,412.50	9,000.00	-7,587.50	15.7%
0006300 · Utilities	4,635.18	15,000.00	-10,364.82	30.9%
0006301 · Telephone Expense	130.32	1,000.00	-869.68	13.0%
0006302 · Alarm Monitoring	134.97	1,000.00	-865.03	13.5%
0006303 · Garbage	570.00	4,000.00	-3,430.00	14.3%
0006304 · Pest Control	360.00	5,000.00	-4,640.00	7.2%
0006305 · Bank Charges	134.17	130,000.00	-129,865.83	0.1%
0006306 · Gen Liab & Building Insurance	0.00	50,000.00	-50,000.00	0.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	0.00	2,000.00	-2,000.00	0.0%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	65,175.95	250,000.00	-184,824.05	26.1%
0006311 · Legal Fees	900.00	5,500.00	-4,600.00	16.4%
0006312 · Accounting and Secretary Fees	4,650.00	18,600.00	-13,950.00	25.0%
0006313 · Audit Fees	0.00	12,000.00	-12,000.00	0.0%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	260.43	4,000.00	-3,739.57	6.5%
0006401 · Vehicle Rep & Maint	0.00	2,500.00	-2,500.00	0.0%
0006402 · Facility Rep & Maint	24,104.51	100,000.00	-75,895.49	24.1%
0006500 · Capital Expenses	261,416.90			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	423,708.74	908,600.00	-484,891.26	46.6%
Net Income	953,935.57	604,582.00	349,353.57	157.8%