

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

Regular Board Meeting

Wednesday, December 3, 2025

6:00 p.m.

Meeting Location – Lisa Park Recreation Center

6667 Lisa Park Avenue, Houma 70364

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex Award Construction Contract to Picciola Construction Co.
- 6) Approve the minutes for the regular meeting of November 5, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through November 30, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail – Trail Signage
 - k) Lisa Park Playground
- 9) New Business
- 10) Council Member's Comments

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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11) Board Member Comments

12) Adjourn

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MINUTES

REGULAR BOARD MEETING

November 5, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, November 5, 2025, at 6:00 p.m.

Commissions Present: Shawn Dupre, Terese McCormick, Jerome Boykin, Roy Miller and Wayne Champagne

Commissioners Absent: Stuart Babin, Chad Adams, Lee Dillard and Wren "Buddy" Halford

Others Present: Brock Landry, Sonja Labat, Derick Bercegeay and Brandon Arceneaux with Total Project Services

The meeting was called to order by Shawn Dupre at 6:01 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

Derick Bercegeay advised that he attended the Rec Advisory Board meeting. He discussed the ordinance changes which were tabled. There was no public wishing to address the board. Motion by Terese McCormick, seconded by Jerome Boykin to close public. Motion passed.

Engineers and Architects Project Status

Brandon Arceneaux with Total Project Services was present to report on the Bayou Region Miracle League Complex project. He advised that he received approval from TPCG on October 14th. Bids were advertised on October 23rd, a pre bid conference was held and six contractors were present. The bids are due on November 18th.

Brock Landry discussed drawings that he had Brandon create for the Southland Field canopy.

Motion by Terese McCormick, seconded by Jerome Boykin to approve the minutes for the regular meeting of October 1, 2025. Motion passed.

Motion by Jerome Boykin, seconded by Terese McCormick to approve the October financial report. Motion passed.

Motion by Roy Miller, seconded by Wayne Champagne to approve the 2025 budget amendments and adopt the 2026 budget. Motion passed.

Parks and Playgrounds: Brock discussed his report.

Broadmoor – Maintained. Dyna Play paid to have the rollaway dumpster removed. Brock advised that he spoke to Tommy about the bleacher awning.

Southland Field – Maintained. Brandon Arceneaux discussed drainage issues and how to repair it. TD Construction estimated \$8,270 and Alligator Contracting estimated \$4,450. Nicholls did utilize the field. They did not have the turn out compared to last year.

Westside Girls' Softball Complex – Been used heavily.

Lisa Park Recreation Center – Maintained.

Summerfield Park – Maintained. Tree trimming is done. The water fountains need to be repaired. The disc golf turf needs to be replaced.

Rozand Park – Maintained. May need to cut down another tree or two. Tree trimming needs to be done.

Skate Park – Areas need to be pressure washed and painted. Will be done in house. Another curb was added that will need to be removed. Graffiti was flagged by TPCG.

Westgate – Maintained. Winter work will consist of trimming the hedges. The hill in the dog park will be repaired.

Cottage Drive – Maintained. Holes in the parking lot will be filled with potting soil and grass will be planted.

Bike Trail – Maintained. A wooden pole and chain will be repaired.

Lisa Park Playground – Maintained.

Shawn Dupre advised that someone from the community reached out to him regarding a piece of property he has for sale as he would like to see it used for pickle ball. The property will sell for \$700,000.

Brock asked if the gym can be utilized as a voting precinct.

New Business

The CCA basketball agreement was discussed. Brock discussed TPR dates and times. It isn't feasible unless days are taken away from TPR.

The next regular meeting is scheduled for Wednesday, December 3, 2025, at the Lisa Park Recreation Center.

Motion by Jerome Boykin, seconded by Terese McCormick to adjourn. Motion passed.

Meeting as adjourned at 6:50 p.m.

Terrebonne Parish Recreation District No. 2-3

12/02/25

Balance Sheet

Accrual Basis

As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	235,922.84
0001101 · Cash - Synergy - 665738	780,453.49
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,783,122.69
Total Checking/Savings	4,534,239.72
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,053,563.58
TOTAL ASSETS	6,053,563.58
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	4,254.80
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,838,353.56
Total Current Liabilities	4,854,525.38
Total Liabilities	4,854,525.38
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-597,757.84
Net Income	31,188.12
Total Equity	1,199,038.20
TOTAL LIABILITIES & EQUITY	6,053,563.58

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
 January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,496,604.89	1,472,940.00	23,664.89	101.6%
0005101 · State Revenue Sharing	28,137.00	20,242.00	7,895.00	139.0%
0005301 · Rental Fees	230.00	10,000.00	-9,770.00	2.3%
0005400 · Interest	10,081.67	10,000.00	81.67	100.8%
0005600 · Compensation-Property Damage	122,767.35			
Total Income	1,657,820.91	1,513,182.00	144,638.91	109.6%
Expense				
0006100 · Payroll Expenses	188,709.82	220,000.00	-31,290.18	85.8%
0006102 · Group Insurance	30,498.36	40,000.00	-9,501.64	76.2%
0006103 · Life Insurance	9.91	1,000.00	-990.09	1.0%
0006104 · Worker's Comp	8,994.65	10,000.00	-1,005.35	89.9%
0006106 · New Employee Expenses	80.00	500.00	-420.00	16.0%
0006200 · Office Supplies	1,070.39	1,500.00	-429.61	71.4%
0006201 · Supplies and Materials	18,948.11	10,000.00	8,948.11	189.5%
0006203 · Chemicals	2,503.72	2,500.00	3.72	100.1%
0006204 · Fuel	8,465.57	9,000.00	-534.43	94.1%
0006300 · Utilities	21,937.45	15,000.00	6,937.45	146.2%
0006301 · Telephone Expense	433.59	1,000.00	-566.41	43.4%
0006302 · Alarm Monitoring	1,467.89	1,000.00	467.89	146.8%
0006303 · Garbage	2,850.00	4,000.00	-1,150.00	71.3%
0006304 · Pest Control	2,720.00	5,000.00	-2,280.00	54.4%
0006305 · Bank Charges	149,674.68	130,000.00	19,674.68	115.1%
0006306 · Gen Liab & Building Insurance	48,498.28	50,000.00	-1,501.72	97.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	4,268.18	2,000.00	2,268.18	213.4%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	143,175.95	250,000.00	-106,824.05	57.3%
0006311 · Legal Fees	5,480.00	5,500.00	-20.00	99.6%
0006312 · Accounting and Secretary Fees	17,050.00	18,600.00	-1,550.00	91.7%
0006313 · Audit Fees	12,270.00	12,000.00	270.00	102.3%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	1,730.77	4,000.00	-2,269.23	43.3%
0006401 · Vehicle Rep & Maint	623.98	2,500.00	-1,876.02	25.0%
0006402 · Facility Rep & Maint	51,344.82	100,000.00	-48,655.18	51.3%
0006500 · Capital Expenses	902,726.67			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	1,626,632.79	908,600.00	718,032.79	179.0%
Net Income	31,188.12	604,582.00	-573,393.88	5.2%

Total Project Services, LLC
294 Meadow View Ct.
Thibodaux, LA 70301
(985)859-8571

November 19, 2025

Mr. Shawn Dupre, Chairman
Terrebonne Parish Recreation District 2-3
P.O. Box 4254
Houma, LA 70361

RE: Bayou Region Miracle League Complex
Recommendation To Award

Mr. Dupre,

I have reviewed the bids for the above referenced project that were received on November 18, 2025. The following are contractors who submitted bids and their bid amounts:

Contractor	Lic. No.	Total Bid Price
Picciola Construction Co., Inc.	34639	\$ 2,258,881.50
Foret Contracting Group, LLC	44882	\$ 2,365,000.00
LA Contracting Enterprise, LLC	34263	\$ 2,386,500.00
Sage Construction, LLC	71684	\$ 2,404,756.07

After reviewing the bids received for the above referenced project, we have found that the apparent low bid was in order and all requested documentation was properly submitted.

Total Project Services, LLC recommends acceptance of the base bid from Picciola Construction Co, Inc. in the amount of \$2,258,881.50. If your board moves to award the project, construction contracts will be going to the contractor for execution and processing.

Enclosed is the certified bid tab. If you have any questions or require additional information, feel free to call.

Sincerely,
Total Project Services, LLC

Brandon Arceneaux

Brandon M. Arceneaux, P.E,
Owner





BID TABULATION

PROJECT NAME: BAYOU REGION MIRACLE LEAGUE COMPLEX

OWNER: TERREBONNE PARISH RECREATION DISTRICT NO. 2-3

ENGINEER: TOTAL PROJECT SERVICES, LLC

BID OPENING DATE: NOVEMBER 18, 2025

BID OPENING TIME: 2:00 P.M.

BID OPENING LOCATION: TPCG PURCHASING DIVISION, 301 PLANT ROAD, HOUMA, LOUISIANA, 70361

ENGINEER'S ESTIMATE: BASE BID - \$2,000,000 ALTERNATE 1 - \$N/A, ALTERNATE 2 - \$N/A

Ref. Number	Unit	Qty	Description	Piccola Construction Co., Inc.			Forest Contracting Group, LLC			LA Contracting Enterprise, LLC			Sage Construction, LLC		
				Unit Price	Total		Unit Price	Total		Unit Price	Total		Unit Price	Total	
1	LS	1	Mobilization	\$ 40,000.00	\$ 40,000.00		\$ 68,527.00	\$ 68,527.00		\$ 99,479.00	\$ 99,479.00		\$ 75,379.91	\$ 75,379.91	
2	LS	1	Clearing & Grubbing	\$ 15,000.00	\$ 15,000.00		\$ 7,450.00	\$ 7,450.00		\$ 13,000.00	\$ 13,000.00		\$ 7,923.01	\$ 7,923.01	
3	LS	1	Demolition and Disposal	\$ 26,000.00	\$ 26,000.00		\$ 98,500.00	\$ 98,500.00		\$ 100,000.00	\$ 100,000.00		\$ 61,349.39	\$ 61,349.39	
4	LS	1	Excavation & Embankment	\$ 35,000.00	\$ 35,000.00		\$ 95,000.00	\$ 95,000.00		\$ 30,000.00	\$ 30,000.00		\$ 62,496.99	\$ 62,496.99	
5	CY	650	Class II Compacted Base (8" Thick)	\$ 173.00	\$ 112,450.00		\$ 138.00	\$ 89,700.00		\$ 152.00	\$ 98,800.00		\$ 154.35	\$ 100,327.50	
6	SV	1,835	Portland Cement Concrete Pavement (4")	\$ 85.00	\$ 155,975.00		\$ 96.00	\$ 176,160.00		\$ 68.00	\$ 124,780.00		\$ 76.12	\$ 139,680.20	
7	SV	2,840	Portland Cement Concrete Pavement (6")	\$ 95.00	\$ 269,800.00		\$ 66.00	\$ 187,440.00		\$ 60.00	\$ 170,400.00		\$ 76.02	\$ 215,896.80	
8	SV	1,610	Artificial Surfacing	\$ 70.00	\$ 112,700.00		\$ 60.00	\$ 96,600.00		\$ 125.00	\$ 201,250.00		\$ 61.39	\$ 98,837.90	
9	LF	30	5x5 Channel Drain	\$ 75.00	\$ 2,250.00		\$ 70.00	\$ 2,100.00		\$ 76.00	\$ 2,280.00		\$ 71.23	\$ 2,136.90	
10	LF	45	3" Solid Storm Drain Pipe	\$ 32.00	\$ 1,440.00		\$ 35.00	\$ 1,575.00		\$ 30.00	\$ 1,350.00		\$ 51.72	\$ 2,327.40	
11	LF	70	8" Solid Storm Drain Pipe	\$ 37.00	\$ 2,590.00		\$ 70.00	\$ 4,900.00		\$ 40.00	\$ 2,800.00		\$ 40.74	\$ 2,851.80	
12	LF	270	8" Perforated Storm Drain Pipe	\$ 38.00	\$ 10,260.00		\$ 70.00	\$ 18,900.00		\$ 50.00	\$ 13,500.00		\$ 53.18	\$ 14,358.60	
13	LF	137	12" PVC Storm Drain Pipe	\$ 39.00	\$ 5,343.00		\$ 70.00	\$ 9,590.00		\$ 80.00	\$ 10,960.00		\$ 50.80	\$ 6,959.60	
14	LF	40	15" Corrugated Metal Storm Drain Pipe	\$ 80.00	\$ 3,200.00		\$ 155.00	\$ 6,200.00		\$ 168.00	\$ 6,720.00		\$ 95.74	\$ 3,829.60	
15	EA	1	CB-01	\$ 3,000.00	\$ 3,000.00		\$ 4,100.00	\$ 4,100.00		\$ 4,400.00	\$ 4,400.00		\$ 6,514.91	\$ 6,514.91	
16	LS	1	Play Feature	\$ 465,000.00	\$ 465,000.00		\$ 451,300.00	\$ 451,300.00		\$ 420,000.00	\$ 420,000.00		\$ 470,761.51	\$ 470,761.51	
17	SV	617	Play Feature Foundation	\$ 108.00	\$ 66,636.00		\$ 101.00	\$ 62,317.00		\$ 59.00	\$ 36,403.00		\$ 77.86	\$ 48,039.62	
18	LF	555	Concrete Curb	\$ 14.00	\$ 7,770.00		\$ 35.00	\$ 19,425.00		\$ 17.00	\$ 9,435.00		\$ 27.42	\$ 15,218.10	
19	LF	2,055	6" Tall Vinyl Coated Chain Link Fence with Gates	\$ 53.50	\$ 109,942.50		\$ 66.00	\$ 135,630.00		\$ 73.00	\$ 150,015.00		\$ 78.04	\$ 160,372.20	
20	LF	1,380	Poly Fence Cap	\$ 4.50	\$ 6,210.00		\$ 3.10	\$ 4,278.00		\$ 3.25	\$ 4,485.00		\$ 6.31	\$ 8,707.80	
21	LF	50	20" Tall Backstop Block, Pad, Poles, & Nets	\$ 982.00	\$ 49,100.00		\$ 850.00	\$ 42,500.00		\$ 876.00	\$ 43,800.00		\$ 881.35	\$ 44,067.50	
22	LF	286	30" Tall Backstop Block, Pad, Poles, & Nets	\$ 885.00	\$ 253,110.00		\$ 525.00	\$ 150,150.00		\$ 677.00	\$ 193,622.00		\$ 737.22	\$ 210,844.92	
23	SF	8,280	Windscreens	\$ 1.60	\$ 13,248.00		\$ 1.10	\$ 9,108.00		\$ 1.15	\$ 9,522.00		\$ 1.72	\$ 14,241.60	
24	EA	2	Dugouts	\$ 20,000.00	\$ 40,000.00		\$ 13,300.00	\$ 26,600.00		\$ 34,000.00	\$ 68,000.00		\$ 20,985.53	\$ 41,971.06	
25	LS	1	Scoreboard, Foul Poles, Flag Poles	\$ 60,000.00	\$ 60,000.00		\$ 52,100.00	\$ 52,100.00		\$ 44,000.00	\$ 44,000.00		\$ 54,125.27	\$ 54,125.27	
26	LS	1	Field Lighting Repairs	\$ 15,000.00	\$ 15,000.00		\$ 45,400.00	\$ 45,400.00		\$ 77,000.00	\$ 77,000.00		\$ 156,348.62	\$ 156,348.62	
27	EA	6	Pavement Markings & Symbols	\$ 350.00	\$ 2,100.00		\$ 385.00	\$ 2,310.00		\$ 820.00	\$ 4,920.00		\$ 1,147.60	\$ 6,885.60	
28	LS	1	ADA Compliant Parking Signs	\$ 95,000.00	\$ 95,000.00		\$ 180,000.00	\$ 180,000.00		\$ 146,000.00	\$ 146,000.00		\$ 107,046.70	\$ 107,046.70	
29	LS	1	Concession & Restroom Renovations	\$ 6,000.00	\$ 6,000.00		\$ 27,850.00	\$ 27,850.00		\$ 25,000.00	\$ 25,000.00		\$ 24,420.86	\$ 24,420.86	
30	LS	1	Audio System	\$ 40,000.00	\$ 40,000.00		\$ 62,400.00	\$ 62,400.00		\$ 68,000.00	\$ 68,000.00		\$ 31,440.72	\$ 31,440.72	
31	LF	25	Remove & Replace Driveway Entrance Barricades	\$ 75.00	\$ 1,875.00		\$ 100.00	\$ 2,500.00		\$ 67.00	\$ 1,675.00		\$ 45.90	\$ 1,147.50	
32	LS	1	Material Bin CMU Wall	\$ 45,000.00	\$ 45,000.00		\$ 43,300.00	\$ 43,300.00		\$ 51,000.00	\$ 51,000.00		\$ 59,120.76	\$ 59,120.76	
33	LS	1	Remove & Replace Complex Marquee Sign	\$ 25,000.00	\$ 25,000.00		\$ 46,300.00	\$ 46,300.00		\$ 24,000.00	\$ 24,000.00		\$ 22,847.51	\$ 22,847.51	
34	SV	300	Remove & Replace Park Entrance Gate & Sign	\$ 113.00	\$ 33,900.00		\$ 132.00	\$ 39,600.00		\$ 72.00	\$ 21,600.00		\$ 101.88	\$ 30,564.00	
35	SV	500	Remove & Replace Existing Concrete Pavement (4" Thick)	\$ 124.00	\$ 62,000.00		\$ 142.00	\$ 71,000.00		\$ 145.00	\$ 72,500.00		\$ 120.28	\$ 60,140.00	
36	SV	58	Remove & Replace Existing Concrete Pavement (6" Thick)	\$ 129.00	\$ 7,482.00		\$ 120.00	\$ 6,960.00		\$ 88.00	\$ 5,104.00		\$ 91.81	\$ 5,324.98	
37	LF	58	Parking Pipe Barrier	\$ 60.00	\$ 3,480.00		\$ 44.00	\$ 2,552.00		\$ 80.00	\$ 4,640.00		\$ 90.09	\$ 5,228.42	
38	CY	100	Select Borrow Material (Finish Grading)	\$ 60.00	\$ 6,000.00		\$ 44.00	\$ 4,400.00		\$ 80.00	\$ 8,000.00		\$ 90.09	\$ 9,009.00	
39	LS	1	Site Clean-Up & Demobilization	\$ 40,000.00	\$ 40,000.00		\$ 6,200.00	\$ 6,200.00		\$ 8,000.00	\$ 8,000.00		\$ 15,501.74	\$ 15,501.74	
TOTAL BASE BID					\$ 2,258,881.50			\$ 2,365,000.00			\$ 2,386,500.00			\$ 2,404,756.07	



Brandon Arceneaux

By: Brandon M. Arceneaux, P.E.