

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Stuart Babin, Vice-Chairman
Wayne Champagne
Wren "Buddy" Halford

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

**Regular Board Meeting
Wednesday, June 3, 2026**

6:00 p.m.

**Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364**

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of May 6, 2026.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through May 31, 2026.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center – Security for outside events
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground
- 9) Old Business
 - a) Discussion of Lisa Park Gym

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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- 10) New Business
- 11) Council Member's Comments
- 12) Board Member Comments
- 13) Adjourn

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MINUTES

REGULAR BOARD MEETING

May 6, 2026

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, May 6, 2026, at 6:00 p.m.

Commissions Present: Wayne Champagne, Roy Miller, Chad Adams, Stuart Babin, Wren "Buddy" Halford and Jerome Boykin

Commissioners Absent: Shawn Dupre and Terese McCormick

Others Present: Brock Landry, Sonja Labat, Derick Bercegeay with Michelle Neil's Office, Brandon Arceneaux with Total Project Services

The meeting was called to order by Stuart Babin at 6:04 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

There was no public wishing to address the board. Motion by Roy Miller, seconded by Jerome Boykin to close public. Motion passed.

Engineers and Architects Project Status

Brandon Arceneaux with Total Project Services was present to give a project update. Brandon advised that the contractor is making progress. The north parking lot extension has been poured. The playground pad is complete. They are currently framing up for the field. The contractor is waiting on structural steel. The project is on day 108 of 180 days which is approximately 60%. The contractor has billed \$512,000, which is approximately 23% of the project cost. They are currently discussing colors for the concessions and restrooms. Brandon also discussed change order number one and the items included. The original project cost \$2,258,881. The change order increases the project cost \$46,909.84 which brings the total project cost to \$2,298,033.53. The contractor is also asking for 60 additional days. Motion by Chad Adams, seconded by Buddy Halford to accept change order number one without the 12' fence and replacing it with a 6' fence. Motion passed.

Motion by Jerome Boykin, seconded by Chad Adams to approve the minutes for the regular meeting of April 1, 2026. Motion passed.

Motion by Chad Adams, seconded by Roy Miller to approve the April financial report. Motion passed.

Parks and Playgrounds: Brock discussed his report.

Broadmoor – Maintained.

Southland Field – Playoffs are going on and practice has been ongoing. Toilets were broken and have been repaired.

Westside Girls' Softball Complex – Nothing additional to discuss.

Lisa Park Recreation Center – Security for outside events was discussed. Derick Bercegeay will obtain more information, and it will be discussed again next month.

Summerfield Park – Issues with the water for the sinks and the water fountains.

Rozand Park – Maintained.

Skate Park – Cleaned and painted and then the bathrooms were graffitied again. The men's bathroom has been locked.

Westgate – Rusted pieces on play feature. Reached out to Dyna Play for repair options.

Cottage Drive – Maintained. Tennis courts are being used heavily.

Bike Trail – Brock has additional signage. Maintained. Stuart discussed a fundraiser trail race scheduled on May 15th.

Lisa Park Playground – The wind screen has been fixed.

Old Business

The discussion of the Lisa Park Gym will be tabled.

New Business

The next regular meeting is scheduled for Wednesday, June 3, 2026, at the Lisa Park Recreation Center.

Motion by Jerome Boykin, seconded by Chad Adams to adjourn. Motion passed.

Meeting as adjourned at 6:44 p.m.

Balance Sheet

As of May 31, 2026

06/01/26

Accrual Basis

	<u>May 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	201,778.09
0001101 · Cash - Synergy - 665738	983,083.43
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,786,593.19
Total Checking/Savings	4,706,195.41
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,225,519.27
TOTAL ASSETS	<u>6,225,519.27</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	1,322.54
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,835,421.30
Total Current Liabilities	4,851,593.12
Total Liabilities	4,851,593.12
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-380,467.93
Net Income	-11,213.84
Total Equity	1,373,926.15
TOTAL LIABILITIES & EQUITY	<u>6,225,519.27</u>

10:27 AM

06/01/26

Accrual Basis

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
 January through May 2026

	Jan - May 26	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,428,805.66	1,430,000.00	-1,194.34	99.9%
0005101 · State Revenue Sharing	19,590.00	28,000.00	-8,410.00	70.0%
0005301 · Rental Fees	1,540.00			
0005400 · Interest	4,845.85	10,000.00	-5,154.15	48.5%
Total Income	1,454,781.51	1,468,000.00	-13,218.49	99.1%
Expense				
0006100 · Payroll Expenses	74,988.40	210,000.00	-135,011.60	35.7%
0006102 · Group Insurance	17,656.67	35,000.00	-17,343.33	50.4%
0006103 · Life Insurance	9.91	500.00	-490.09	2.0%
0006104 · Worker's Comp	5,484.08	10,000.00	-4,515.92	54.8%
0006106 · New Employee Expenses	90.00	500.00	-410.00	18.0%
0006200 · Office Supplies	641.14	1,500.00	-858.86	42.7%
0006201 · Supplies and Materials	7,639.14	15,000.00	-7,360.86	50.9%
0006203 · Chemicals	1,236.52	2,500.00	-1,263.48	49.5%
0006204 · Fuel	4,324.42	9,500.00	-5,175.58	45.5%
0006300 · Utilities	8,802.01	25,000.00	-16,197.99	35.2%
0006301 · Telephone Expense	218.65	500.00	-281.35	43.7%
0006302 · Alarm Monitoring	224.95	1,700.00	-1,475.05	13.2%
0006303 · Garbage	1,755.00	3,000.00	-1,245.00	58.5%
0006304 · Pest Control	1,020.00	3,500.00	-2,480.00	29.1%
0006305 · Bank Charges	678,712.80	130,000.00	548,712.80	522.1%
0006306 · Gen Liab & Building Insurance	0.00	50,000.00	-50,000.00	0.0%
0006307 · Bond Insurance	0.00	1,000.00	-1,000.00	0.0%
0006308 · Director's & Officer's Insur	0.00	4,000.00	-4,000.00	0.0%
0006309 · Vehicle Insurance	0.00	1,000.00	-1,000.00	0.0%
0006310 · Engineering and Design Fees	46,575.00	150,000.00	-103,425.00	31.1%
0006311 · Legal Fees	1,515.74	5,000.00	-3,484.26	30.3%
0006312 · Accounting and Secretary Fees	7,750.00	18,600.00	-10,850.00	41.7%
0006313 · Audit Fees	0.00	12,000.00	-12,000.00	0.0%
0006314 · Advertising	0.00	500.00	-500.00	0.0%
0006400 · Equip Rep & Maint	194.92	4,000.00	-3,805.08	4.9%
0006401 · Vehicle Rep & Maint	1,105.00	2,500.00	-1,395.00	44.2%
0006402 · Facility Rep & Maint	33,740.93	100,000.00	-66,259.07	33.7%
0006500 · Capital Expenses	572,310.07			
0006600 · Misc Expense	0.00	500.00	-500.00	0.0%
Total Expense	1,465,995.35	797,300.00	668,695.35	183.9%
Net Income	-11,213.84	670,700.00	-681,913.84	-1.7%