

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

Regular Board Meeting
Wednesday, September 3, 2025
6:00 p.m.

Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of August 6, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through August 31, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground
- 9) New Business
- 10) Council Member's Comments
- 11) Board Member Comments

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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12) Adjourn

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MINUTES

REGULAR BOARD MEETING

August 6, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, August 6, 2025, at 6:00 p.m.

Commissions Present: Shawn Dupre, Terese McCormick, Jerome Boykin, Roy Miller, Wren “Buddy” Halford and Wayne Champagne arriving at 6:07

Commissioners Absent: Stuart Babin, Chad Adams, Lee Dillard

Others Present: Brock Landry, Sonja Labat, Derick Bercegeay and Pernell Pellegrin with Martin and Pellegrin

The meeting was called to order by Shawn Dupre at 6:05 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

Pernell Pellegrin with Martin and Pellegrin was present to present the 2024 audit.

Motion by Jerome Boykin, seconded by Buddy Halford to close public. Motion passed.

Engineers and Architects Project Status

The Chairman presented the report from Brandon Arceneaux with Total Project Services, as he was not present to report on the Bayou Region Miracle League Complex project. The updated cost estimate is \$1,957,000. He plans to submit the plans to the Miracle League for approval.

Motion by Terese McCormick, seconded by Roy Miller to approve the minutes for the regular meeting of July 2, 2025. Motion passed.

Motion by Jerome Boykin, seconded by Terese McCormick to approve the July financial report. Motion passed.

Parks and Playgrounds: Brock discussed his report.

Motion by Terese McCormick, seconded by Jerome Boykin to extend Brooke’s Sno World contract for concession sales. Motion passed. Motion by Terese McCormick, seconded by Jerome Boykin, to utilize Brooke’s Sno World to provide concession services as needed at the Lisa Park Recreation Center. Motion passed. Derick will prepare the necessary paperwork.

Broadmoor – The turf for the swings is complete. The swings are up. TPR used the baseball fields but that ends tomorrow, Regular maintenance was done. Drainage will be worked on during the winter.

Southland Field – Maintained. The scoreboard and cracked concrete were discussed. Nicky Lirette will repair the concrete.

Westside Girls' Softball Complex – Maintained. A dog park at Kelly Street was discussed.

Lisa Park Recreation Center – Brock discussed Nate Frye asking for gym usage. Motion by Terese McCormick, seconded by Jerome Boykin to approve gym usage by Nate Frye's private league. Derick will prepare the legal documents, and it will be ratified at the September meeting. Motion passed.

Summerfield Park – Maintained. Painting has been done. Game Time still needs to replace one item on the swings. The soft surface could become an issue.

Rozand Park – The new playground is up and looks very nice. There are a few things that will be winter work.

Skate Park – Graffiti was discussed.

Westgate – Maintained. Both fountains are working.

Cottage Drive – The new playground is up. Maintained.

Bike Trail – Brock advised that Stuart Babin recently placed new flyers and maps at the trailhead. He also discussed signage requested.

Lisa Park Playground – Maintained. The net was replaced.

New Business

None

Shawn advised that the first Rec Advisory board meeting will be held tomorrow.

The next regular meeting is scheduled for Wednesday, September 3, 2025, at the Lisa Park Recreation Center.

Motion by Terese McCormick, seconded by Roy Miller to adjourn. Motion passed.

Meeting as adjourned at 7:02 p.m.

Balance Sheet

As of August 31, 2025

	Aug 31, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	252,461.27
0001101 · Cash - Synergy - 665738	800,161.31
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,780,836.36
Total Checking/Savings	4,568,199.64
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,087,523.50
TOTAL ASSETS	6,087,523.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	1,356.22
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,835,454.98
Total Current Liabilities	4,851,626.80
Total Liabilities	4,851,626.80
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-597,757.84
Net Income	68,046.62
Total Equity	1,235,896.70
TOTAL LIABILITIES & EQUITY	6,087,523.50

Terrebonne Parish Recreation District No. 2-3 **Profit & Loss Budget vs. Actual** January through August 2025

	Jan - Aug 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,434,128.44	1,472,940.00	-38,811.56	97.4%
0005101 · State Revenue Sharing	28,137.00	20,242.00	7,895.00	139.0%
0005301 · Rental Fees	0.00	10,000.00	-10,000.00	0.0%
0005400 · Interest	7,157.32	10,000.00	-2,842.68	71.6%
0005600 · Compensation-Property Damage	440.00			
Total Income	1,469,862.76	1,513,182.00	-43,319.24	97.1%
Expense				
0006100 · Payroll Expenses	136,319.35	220,000.00	-83,680.65	62.0%
0006102 · Group Insurance	21,547.70	40,000.00	-18,452.30	53.9%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	6,738.89	10,000.00	-3,261.11	67.4%
0006106 · New Employee Expenses	80.00	500.00	-420.00	16.0%
0006200 · Office Supplies	1,040.05	1,500.00	-459.95	69.3%
0006201 · Supplies and Materials	14,816.61	10,000.00	4,816.61	148.2%
0006203 · Chemicals	1,776.41	2,500.00	-723.59	71.1%
0006204 · Fuel	5,761.63	9,000.00	-3,238.37	64.0%
0006300 · Utilities	13,871.88	15,000.00	-1,128.12	92.5%
0006301 · Telephone Expense	303.90	1,000.00	-696.10	30.4%
0006302 · Alarm Monitoring	1,127.92	1,000.00	127.92	112.8%
0006303 · Garbage	1,710.00	4,000.00	-2,290.00	42.8%
0006304 · Pest Control	2,210.00	5,000.00	-2,790.00	44.2%
0006305 · Bank Charges	81,021.62	130,000.00	-48,978.38	62.3%
0006306 · Gen Liab & Building Insurance	14,309.81	50,000.00	-35,690.19	28.6%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	4,268.18	2,000.00	2,268.18	213.4%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	114,775.95	250,000.00	-135,224.05	45.9%
0006311 · Legal Fees	4,307.25	5,500.00	-1,192.75	78.3%
0006312 · Accounting and Secretary Fees	12,400.00	18,600.00	-6,200.00	66.7%
0006313 · Audit Fees	12,270.00	12,000.00	270.00	102.3%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	1,395.35	4,000.00	-2,604.65	34.9%
0006401 · Vehicle Rep & Maint	255.00	2,500.00	-2,245.00	10.2%
0006402 · Facility Rep & Maint	45,681.97	100,000.00	-54,318.03	45.7%
0006500 · Capital Expenses	902,726.67			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	1,401,816.14	908,600.00	493,216.14	154.3%
Net Income	68,046.62	604,582.00	-536,535.38	11.3%