

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

Regular Board Meeting Wednesday, May 7, 2025

6:00 p.m.

**Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364**

A public hearing will be as follows:

Date: Wednesday, May 7, 2025

Time: 6:00 p.m.

Place of Meeting: 6667 Lisa Park Avenue, Houma, LA

- 1) Discuss increase of millage.
- 2) Close public hearing; adjourn.

A public meeting will be held as follows:

Date: Wednesday, May 7, 2025

Time: 6:10 p.m. or immediately following the public hearing

Place of Meeting: 6667 Lisa Park Avenue, Houma, LA

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) AllSouth – Hurricane Ida Facility Repairs
 - b) Merlin Lirette – Gym Renovations
 - c) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of April 2, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through April 30, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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- d) Lisa Park Recreation Center – Rental Fees
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground
- 9) New Business
- a) Adopt the adjusted millage rate.
 - b) Set forth the adjusted millage rate and roll forward to millage rate not exceeding the maximum authorized rate.
 - c) TPCG Risk Management/Human Resources Partnership Letter
 - d) Miracle League Brochure
- 10) Council Member's Comments
- 11) Board Member Comments
- 12) Adjourn

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Houma, LA 70361

MINUTES

REGULAR BOARD MEETING

April 2, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, April 2, 2025, at 6:00 p.m.

Commissions Present: Stuart Babin, Terese McCormick, Chad Adams, Jerome Boykin, Roy Miller, Lee Dillard, Wren "Buddy" Halford arriving at 6:06, Wayne Champagne arriving at 6:12 and Shawn Dupre arriving at 7:01

Commissioners Absent: None

Others Present: Sonja Labat, Brock Landry, Derick Bercegeay with the Law Office of Michelle Neil, Brandon Arceneaux with Total Project Services and Mike Slovensky with All South

The meeting was called to order by Chad Adams at 6:01 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business.

Motion by Lee Dillard, seconded by Stuart Babin to nominate Chad Adams to chair the April meeting due to the absence of the Chairman and Vice-Chairman. Motion passed.

Public Wishing to Address the Board:

There was no public present. Motion by Jerome Boykin, seconded by Terese McCormick to close public. Motion passed.

Engineers and Architects Project Status

Mike Slovensky with All South was present to give the board a project update. The Hurricane Ida Facility repair project is complete. Motion by Terese McCormick, seconded by Lee Dillard to approve substantial completion. Motion passed. Retainage will be requested in 45 days.

Motion by Jerome Boykin, seconded by Lee Dillard to approve the minutes for the regular meeting of March 5, 2025. Motion passed.

Motion by Lee Dillard, seconded by Jerome Boykin to approve the March financial report. Motion passed.

Parks and Playgrounds: Brock discussed his schedule. The play features were briefly discussed.

Broadmoor – Maintained. Games have begun. The freezer was replaced. Swing seats were ordered. He is still trying to get the soft surface guy down here.

Southland Field – CCA continues to play. The awning quotes were discussed. Brock thinks the project will exceed \$40,000.

Westside Girls' Softball Complex – CCA softball has begun. Maintained as the complex is not highly used.

Lisa Park Recreation Center – Brock advised they he has already began working with Comcast on the Wi-Fi. Rental fees, the TPR supervisor and district booking software were discussed. Motion by Lee Dillard, seconded by Jerome Boykin to continue the conversation about the rental fees next month. Motion passed. Motion by Lee Dillard, seconded by Stuart Babin to extend the TPR supervisor hours on Sunday to include 12:00-1:00. The first two hours are available to be rented. Motion passed.

Summerfield Park – Maintained. Soft surface issues are the same as Broadmoor.

Rozand Park – Maintained.

Skate Park – Maintained. The new sign is up. The light issues are being worked on.

Westgate – Maintained.

Cottage Drive – Maintained.

Bike Trail – Maintained.

Lisa Park Playground – Maintained.

New Business

Brandon Arceneaux with Total Project Services was present to discuss the Bayou Region Miracle League Complex. The survey work is complete. Drawings were presented and discussed. Lee discussed the possible need for an office on site for the foundation. Brandon will put something together to be placed on the pamphlets.

The next regular meeting is scheduled for Wednesday, May 7, 2025, at the Lisa Park Recreation Center.

Motion by Buddy Halford, seconded by Shawn Dupre to adjourn. Motion passed.

Meeting as adjourned at 7:18 p.m.

Balance Sheet

As of April 30, 2025

	Apr 30, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	276,695.01
0001101 · Cash - Synergy - 665738	1,376,073.09
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,779,084.79
Total Checking/Savings	5,166,593.59
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,685,917.45
TOTAL ASSETS	6,685,917.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	5,127.58
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,839,226.34
Total Current Liabilities	4,855,398.16
Total Liabilities	4,855,398.16
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-600,459.29
Net Income	665,370.66
Total Equity	1,830,519.29
TOTAL LIABILITIES & EQUITY	6,685,917.45

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
January through April 2025

	Jan - Apr 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,408,361.07	1,472,940.00	-64,578.93	95.6%
0005101 · State Revenue Sharing	18,758.00	20,242.00	-1,484.00	92.7%
0005301 · Rental Fees	0.00	10,000.00	-10,000.00	0.0%
0005400 · Interest	4,186.34	10,000.00	-5,813.66	41.9%
0005600 · Compensation-Property Damage	440.00			
Total Income	1,431,745.41	1,513,182.00	-81,436.59	94.6%
Expense				
0006100 · Payroll Expenses	64,826.23	220,000.00	-155,173.77	29.5%
0006102 · Group Insurance	10,591.46	40,000.00	-29,408.54	26.5%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	3,731.21	10,000.00	-6,268.79	37.3%
0006106 · New Employee Expenses	0.00	500.00	-500.00	0.0%
0006200 · Office Supplies	941.40	1,500.00	-558.60	62.8%
0006201 · Supplies and Materials	4,637.50	10,000.00	-5,362.50	46.4%
0006203 · Chemicals	853.25	2,500.00	-1,646.75	34.1%
0006204 · Fuel	1,412.50	9,000.00	-7,587.50	15.7%
0006300 · Utilities	6,124.46	15,000.00	-8,875.54	40.8%
0006301 · Telephone Expense	173.99	1,000.00	-826.01	17.4%
0006302 · Alarm Monitoring	179.96	1,000.00	-820.04	18.0%
0006303 · Garbage	855.00	4,000.00	-3,145.00	21.4%
0006304 · Pest Control	980.00	5,000.00	-4,020.00	19.6%
0006305 · Bank Charges	80,765.27	130,000.00	-49,234.73	62.1%
0006306 · Gen Liab & Building Insurance	0.00	50,000.00	-50,000.00	0.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	0.00	2,000.00	-2,000.00	0.0%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	79,275.95	250,000.00	-170,724.05	31.7%
0006311 · Legal Fees	1,890.00	5,500.00	-3,610.00	34.4%
0006312 · Accounting and Secretary Fees	6,200.00	18,600.00	-12,400.00	33.3%
0006313 · Audit Fees	0.00	12,000.00	-12,000.00	0.0%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	481.40	4,000.00	-3,518.60	12.0%
0006401 · Vehicle Rep & Maint	0.00	2,500.00	-2,500.00	0.0%
0006402 · Facility Rep & Maint	30,038.99	100,000.00	-69,961.01	30.0%
0006500 · Capital Expenses	471,316.18			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	766,374.75	908,600.00	-142,225.25	84.3%
Net Income	665,370.66	604,582.00	60,788.66	110.1%

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

RESOLUTION NO. 1

BE IT RESOLVED, by the Terrebonne Parish Recreation District No. 2/3 of the Parish of Terrebonne, Louisiana, in a public meeting held on May 7, 2025, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2025, for the purpose of raising revenue:

MILLAGE

Operations and Maintenance	4.80 mills
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BE IT FURTHER RESOLVED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2025 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on May 7, 2025, at which meeting a quorum was present and voting.

Houma, Louisiana, this 7th day of May, 2025.

(Signature of authorized person of the taxing district)

TERREBEONNE PARISH RECREATION DISTRICT NO. 2/3

RESOLUTION NO. 2

BE IT RESOLVED, by the Terrebonne Parish Recreation District No. 2/3 of the Parish of Terrebonne, Louisiana, in a public meeting held on May 7, 2025, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2025, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<u>Adjusted Rate</u>	<u>2025 Levy</u>
Operations and Maintenance	4.80 mills	5.00 mills

BE IT FURTHER RESOLVED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2025 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on May 7, 2025, at which meeting at least two-thirds of the total membership was present and voting.

Houma, Louisiana, this 7th day of May, 2025.

(Signature of authorized person of the taxing district)

CREATING MIRACLES

Making Memories

because every child deserves a chance to play ball

A PROJECT OF



THE
MIRACLE
LEAGUE
Bayou Region



The Vision

of the program is to provide children with special needs, regardless of their level of ability, the opportunity to play league sports and enjoy the emotional and physical benefits of being part of a team



The Miracle League Bayou Region - designed to promote the health and well-being of children with special needs, provide opportunities for able-bodied "buddies" to learn about and interact with children with disabilities, and develop community awareness and support for the child athlete through organized sports leagues.

The Miracle League field will be located in Houma, Louisiana at the Westside Softball Complex, which is part of Recreation District 2/3. The field and included ADA park will be utilized by children of all abilities in the entire Bayou Region. The customized field will include a special soft surface to accommodate assistive devices like wheelchairs and walkers while helping prevent injury. These specialized fields will allow all children to play ball!



The Plan

is to bring together strategic community partners to make this field a reality. When individuals and businesses come together great things happen for our community. These partnerships will allow ALL children to play league sports.

Partnership Opportunities.

We are actively seeking civic minded individuals and business to partner with us to make this childhood dream a reality for every child. Here's how you can help:

Field Naming Sponsor

\$400,000

This sponsorship secures Field naming rights for a five-year period.

ADA Playground Sponsor

\$350,000

This sponsorship secures Playground naming rights a five-year period.

ADA Parking Lot Sponsor

\$300,000

This sponsorship secures naming rights for one dug-out for a five year period.

ADA Restroom Sponsor

\$250,000

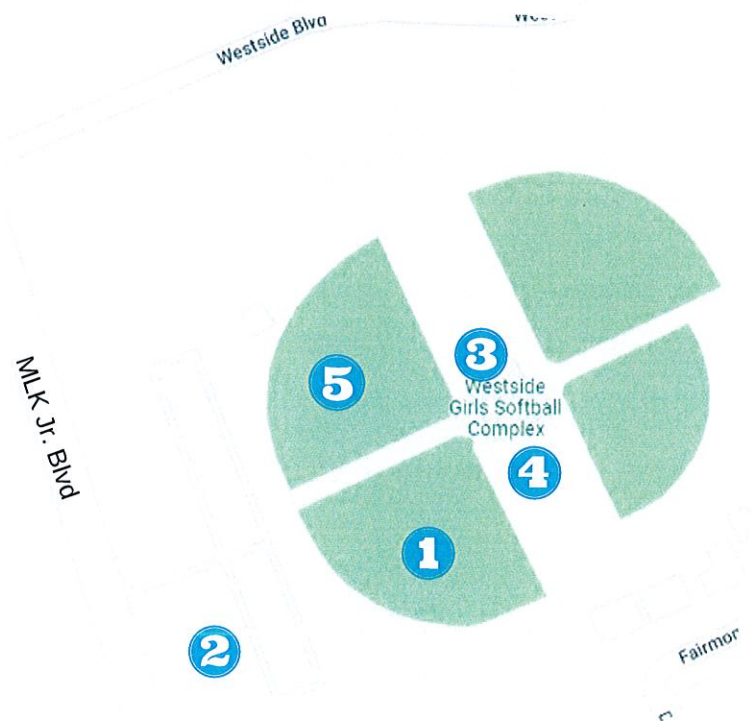
This sponsorship secures Restroom naming rights for a five-year period.

Dug Out Sponsor

\$200,000

This sponsorship secures naming rights for one dug-out for a five year period.

The Field.



- ① Miracle League Multi-Use Field Conversion
- ② ADA Compliant Parking Lot Conversion
- ③ ADA Compliant Restroom Conversion
- ④ ADA Compliant Concession Conversion
- ⑤ ADA Compliant Playground Conversion



Dedicated

Recreation District 2/3 is dedicated to equal play opportunities to all children regardless of ability. That's why the district is stepping up financially to help make this ballfield and playground a reality

Recreation District 2/3 is committed to allocating \$300,000 towards the completion of this project. That leaves 1.2 million to fully fund our Miracle League field and playground. We are dedicated to sourcing additional funding from grants, government entities, and local businesses and individuals.

Every dollar counts, every dollar helps to promote the dignity of all children, every dollar gets us closer to "Play Ball!"

Additional Opportunities.

Marquee Sponsor

\$100,000

This sponsorship secures a marquee sponsorship for a five year period.

Friends of the Park

\$50,000

Names listed at events and promotional materials for a two year period.

Bayou Business Ally

\$10,000

Names listed at events and promotional materials for a one year period.

Family Sponsorship

\$5,000

Names listed at events and promotional materials for a one year period.

Game Sponsor

\$500

Sponsor one regular season game. Name announced throughout game.

Individual Sponsor

\$100

Names listed at events and promotional materials for a one year period.