TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA
Regular Board Meeting
Wednesday, January 8, 2025
6:00 p.m.
Meeting Location – TPR Annex Building
1192 Barrow Street, Houma 70360

1) Call meeting to order

2) Invocation and Pledge of Allegiance

3) Roll call

4) Public wishing to address the board

5) Engineers and Architects Project Status
   a) AllSouth – Hurricane Ida Facility Repairs
   b) Merlin Lirette – Gym Renovations

6) Approve the minutes for the regular meeting of December 4, 2024.

7) Financial Report
   a) Current financial statements to include Balance Sheet and Budget to Actual through December 31, 2024.

8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
   a) Broadmoor
   b) Southland Field
   c) Westside Girls' Softball Complex
   d) Lisa Park Recreation Center
   e) Summerfield Park
   f) Rozand Park
   g) Skate Park
   h) Westgate
   i) Cottage Drive
   j) Bike Trail
   k) Lisa Park Playground

9) New Business

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

10) Council Member's Comments

11) Board Member Comments

12) Adjourn

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3
P.O. Box 4254
Houma, LA 70361

MINUTES

REGULAR BOARD MEETING

December 4, 2024

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the TPR Annex Building at 1192 Barrow Street on Wednesday, December 4, 2024, at 6:00 p.m.

Commissions Present: Shawn Dupre, Jerome Boykin, Wren "Buddy" Halford, Terese McCormick, Chad Adams, Roy Miller and Lee Dillard

Commissioners Absent: Wayne Champagne

Others Present: Sonja Labat, Brock Landry, Derick Bercegeay with the Law Office of Michelle Neil, Mike Slovensky with All South and Merlin Lirette

The meeting was called to order by Shawn Dupre at 6:02 p.m who led us in prayer. Sonja Labat called the roll and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

Motion by Chad Adams, seconded by Lee Dillard to close public. Motion passed.

Engineers and Architects Project Status

Mike Slovensky with All South was present to discuss the Hurricane Ida facility repairs. The delay was waiting for the Broadmoor canopy to come in. The vendor did not have the correct panel thickness to meet wind loads. It did come in and should be installed right before Christmas or right after Christmas.

Merlin Lirette was present to give an update on the Lisa Park Gym project. Merlin advised that the power issue with Entergy has been resolved. The contractor is currently working on the floors. He discussed a few items that still need to be done as the contractor is in the final stages of completion. A color needs to be picked for the door, he and Terese will meet regarding. The Chairman asked for the estimated project completion date.

Motion by Jerome Boykin, seconded by Lee Dillard to approve the minutes for the regular meeting of November 6, 2024. Motion passed.

Motion by Chad Adams, seconded by Roy Miller to approve the November financial report. Motion passed.

Parks and Playgrounds: Brock reported on the parks.

Broadmoor – Maintained. The dog bags have come in and have been put out. The bathrooms have been painted and the pressure washing has been done.

Southland Field – Comcast services will cost $152.95 for a wired internet line. Grounds have been seeded. Maintained.

Westside Girls' Softball Complex – Maintained. Painting and pressure washing are completed inside the gate.

Lisa Park Gym – Merlin Lirette reported on the status.

Summerfield Park – Maintained.

Rozands Park – The cost of playground repairs was discussed. The vendor is looking into replacement parts. Brock discussed Game Time and Miracle tentative quotes for soft surface and equipment. Maintained. The downed limb was taken care of.

Skate Park – Maintained. The graffiti was painted over.

Westgate – Maintained.

Cottage Drive – The repairs to the playground equipment will cost $12,500.

Bike Trail – Maintained.

Lisa Park Playground – Maintained.

New Business

Motion by Terese McCormick, seconded by Chad Adams to ratify the changes to the bylaws made by the attorney. Motion passed.

Motion by Buddy Halford, seconded by Lee Dillard to move the January meeting to Wednesday, January 8th. Motion passed.

The Chairman wished everyone a Merry Christmas and thanked the board for their service.

The next regular meeting is scheduled for Wednesday, January 8, 2025, at the TPR Annex Building.

Motion by Lee Dillard, seconded by Jerome Boykin to adjourn. Motion passed.

Meeting adjourned at 7:21 p.m.

Terrebonne Parish Recreation District No. 2-3
Balance Sheet
As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	296,057.12
0001101 · Cash - Synergy - 665738	1,282,207.18
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,776,801.78
Total Checking/Savings	5,089,806.78
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,609,130.64
TOTAL ASSETS	**6,609,130.64**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	3,395.51
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,856,125.00
Total Other Current Liabilities	5,427,494.27
Total Current Liabilities	5,443,666.09
Total Liabilities	5,443,666.09
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-180,385.20
Net Income	-419,758.17
Total Equity	1,165,464.55
TOTAL LIABILITIES & EQUITY	**6,609,130.64**

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
January through December 2024

	Jan - Dec 24	Budget	$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,633,689.71	1,472,143.94	161,545.77	111.0%
0005101 · State Revenue Sharing	20,242.00	31,614.00	-11,372.00	64.0%
0005300 · Concessions	14,545.30			
0005301 · Rental Fees	1,500.00	2,500.00	-1,000.00	60.0%
0005400 · Interest	13,501.55	5,000.00	8,501.55	270.0%
0005500 · Miscellaneous	717.50			
0005600 · Compensation-Property Damage	641,496.81	250,000.00	391,496.81	256.6%
Total Income	2,325,692.87	1,761,257.94	564,434.93	132.0%
Expense				
0006100 · Payroll Expenses	216,230.84	165,000.00	51,230.84	131.0%
0006102 · Group Insurance	37,118.20	40,000.00	-2,881.80	92.8%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	9,214.76	10,000.00	-785.24	92.1%
0006106 · New Employee Expenses	160.00	500.00	-340.00	32.0%
0006200 · Office Supplies	1,108.85	3,000.00	-1,891.15	37.0%
0006201 · Supplies and Materials	7,327.69	10,000.00	-2,672.31	73.3%
0006202 · Medical Supplies	522.70			
0006203 · Chemicals	2,441.49	2,500.00	-58.51	97.7%
0006204 · Fuel	8,579.98	9,500.00	-920.02	90.3%
0006300 · Utilities	14,021.39	15,000.00	-978.61	93.5%
0006301 · Telephone Expense	519.79	1,000.00	-480.21	52.0%
0006302 · Alarm Monitoring	839.88	16,000.00	-15,160.12	5.2%
0006303 · Garbage	3,420.00	4,000.00	-580.00	85.5%
0006304 · Pest Control	3,705.00	1,000.00	2,705.00	370.5%
0006305 · Bank Charges	127,976.97	128,000.00	-23.03	100.0%
0006306 · Gen Liab & Building Insurance	48,296.16	45,000.00	3,296.16	107.3%
0006307 · Bond Insurance	0.00	500.00	-500.00	0.0%
0006308 · Director's & Officer's Insur	4,115.76	2,000.00	2,115.76	205.8%
0006309 · Vehicle Insurance	2,231.64	2,000.00	231.64	111.6%
0006310 · Engineering and Design Fees	198,515.02	250,000.00	-51,484.98	79.4%
0006311 · Legal Fees	5,139.53	10,000.00	-4,860.47	51.4%
0006312 · Accounting and Secretary Fees	18,600.00	18,000.00	600.00	103.3%
0006313 · Audit Fees	11,155.00	10,000.00	1,155.00	111.6%
0006314 · Advertising	400.00	2,000.00	-1,600.00	20.0%
0006400 · Equip Rep & Maint	3,356.21	2,500.00	856.21	134.2%
0006401 · Vehicle Rep & Maint	24.48	2,500.00	-2,475.52	1.0%
0006402 · Facility Rep & Maint	73,240.36	100,000.00	-26,759.64	73.2%
0006500 · Capital Expenses	1,900,728.36	1,635,070.00	265,658.36	116.2%
0006600 · Misc Expense	46,460.98	5,000.00	41,460.98	929.2%
Total Expense	2,745,451.04	2,491,070.00	254,381.04	110.2%
Net Income	**-419,758.17**	**-729,812.06**	**310,053.89**	**57.5%**