

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

Regular Board Meeting

Wednesday, October 1, 2025

6:00 p.m.

**Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364**

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of September 3, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through September 30, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground
- 9) New Business
 - a) Attorney Rates – Adding a Law Clerk
- 10) Council Member's Comments

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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11) Board Member Comments

12) Adjourn

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MINUTES

REGULAR BOARD MEETING

September 3, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, September 3, 2025, at 6:00 p.m.

Commissions Present: Shawn Dupre, Terese McCormick, Lee Dillard, Wren “Buddy” Halford and Wayne Champagne

Commissioners Absent: Stuart Babin, Roy Miller, Chad Adams and Jerome Boykin

Others Present: Brock Landry, Sonja Labat, Derick Bercegeay and Brandon Arceneaux with Total Project Services

The meeting was called to order by Shawn Dupre at 6:04 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

There was no public wishing to address the board. Motion by Buddy Halford, seconded by Terese McCormick to close public. Motion passed.

Engineers and Architects Project Status

Brandon Arceneaux with Total Project Services was present to report on the Bayou Region Miracle League Complex project. He presented drawings including the color palette of the park. The official Miracle League symbol was discussed. Fencing on the rear two fields was also discussed. He discussed the changes made since the last meeting, the bid process, Parish permitting and drainage. Motion by Lee Dillard, seconded by Buddy Halford to approve placing the project out to bid pending engineering approval. Motion passed. Shawn advised that he did talk to Jessica and Erica regarding the funding. The project was presented to the Miracle League for their blessing.

Motion by Terese McCormick, seconded by Wayne Champagne to approve the minutes for the regular meeting of August 6, 2025. Motion passed.

Motion by Lee Dillard, seconded by Wayne Champagne to approve the August financial report. Motion passed.

Parks and Playgrounds: Brock discussed his report.

Broadmoor – Maintained. Travel baseball practices and TPR games are ongoing.

Southland Field – Cracked concrete has been repaired. Travel ball and Hog practices are ongoing. The scoreboard was discussed. There is an issue with the turf on the mound. NSU wants to utilize the field. The press box was also discussed.

Westside Girls' Softball Complex – Practices have been ongoing. Maintained by just keeping it cut.

Lisa Park Recreation Center – Maintained. There is a door handle that is broken on the kitchen side. The meeting room AC was discussed. The basketball league wants to utilize the gym. Gym scheduling was discussed.

Summerfield Park – The ladies that donated the bench wants to place a 4x5 plaque on the bench.

Rozand Park – Maintained.

Skate Park – The graffiti has been covered.

Westgate – Maintained. The hole in the parking lot has been filled.

Cottage Drive – Cable wires are being ran underground.

Bike Trail – Maintained. A large pile of trash was dropped off.

Lisa Park Playground – Maintained.

New Business

None

The next regular meeting is scheduled for Wednesday, October 1, 2025, at the Lisa Park Recreation Center.

Motion by Buddy Halford, seconded by Lee Dillard to adjourn. Motion passed.

Meeting as adjourned at 6:50 p.m.

Balance Sheet

As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	236,947.49
0001101 · Cash - Synergy - 665738	704,620.01
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,780,836.36
Total Checking/Savings	4,457,144.56
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	5,976,468.42
TOTAL ASSETS	5,976,468.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	3,025.72
0002201 · Direct Deposit Liabilities	-6,334.09
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,830,790.39
Total Current Liabilities	4,846,962.21
Total Liabilities	4,846,962.21
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-597,757.84
Net Income	-38,343.87
Total Equity	1,129,506.21
TOTAL LIABILITIES & EQUITY	5,976,468.42

Terrebonne Parish Recreation District No. 2-3 Profit & Loss Budget vs. Actual January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,434,128.44	1,472,940.00	-38,811.56	97.4%
0005101 · State Revenue Sharing	28,137.00	20,242.00	7,895.00	139.0%
0005301 · Rental Fees	0.00	10,000.00	-10,000.00	0.0%
0005400 · Interest	7,222.07	10,000.00	-2,777.93	72.2%
0005600 · Compensation-Property Damage	440.00			
Total Income	1,469,927.51	1,513,182.00	-43,254.49	97.1%
Expense				
0006100 · Payroll Expenses	147,014.96	220,000.00	-72,985.04	66.8%
0006102 · Group Insurance	24,472.40	40,000.00	-15,527.60	61.2%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	7,490.81	10,000.00	-2,509.19	74.9%
0006106 · New Employee Expenses	80.00	500.00	-420.00	16.0%
0006200 · Office Supplies	1,040.05	1,500.00	-459.95	69.3%
0006201 · Supplies and Materials	16,172.12	10,000.00	6,172.12	161.7%
0006203 · Chemicals	2,021.12	2,500.00	-478.88	80.8%
0006204 · Fuel	6,794.96	9,000.00	-2,205.04	75.5%
0006300 · Utilities	16,747.91	15,000.00	1,747.91	111.7%
0006301 · Telephone Expense	347.13	1,000.00	-652.87	34.7%
0006302 · Alarm Monitoring	1,377.91	1,000.00	377.91	137.8%
0006303 · Garbage	2,280.00	4,000.00	-1,720.00	57.0%
0006304 · Pest Control	2,330.00	5,000.00	-2,670.00	46.6%
0006305 · Bank Charges	115,317.89	130,000.00	-14,682.11	88.7%
0006306 · Gen Liab & Building Insurance	48,498.28	50,000.00	-1,501.72	97.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	4,268.18	2,000.00	2,268.18	213.4%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	128,975.95	250,000.00	-121,024.05	51.6%
0006311 · Legal Fees	4,307.25	5,500.00	-1,192.75	78.3%
0006312 · Accounting and Secretary Fees	13,950.00	18,600.00	-4,650.00	75.0%
0006313 · Audit Fees	12,270.00	12,000.00	270.00	102.3%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	1,700.82	4,000.00	-2,299.18	42.5%
0006401 · Vehicle Rep & Maint	255.00	2,500.00	-2,245.00	10.2%
0006402 · Facility Rep & Maint	46,731.97	100,000.00	-53,268.03	46.7%
0006500 · Capital Expenses	902,726.67			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	1,508,271.38	908,600.00	599,671.38	166.0%
Net Income	-38,343.87	604,582.00	-642,925.87	-6.3%