

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

**Regular Board Meeting
Wednesday, June 4, 2025
6:00 p.m.**

**Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364**

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of May 7, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through May 31, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail – Update from Stuart Babin on the new sign installation at the Southland trail head and the upcoming National Trails Day
 - k) Lisa Park Playground
- 9) New Business
- 10) Council Member's Comments

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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11) Board Member Comments

12) Adjourn

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MINUTES

REGULAR BOARD MEETING

May 7, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, May 7, 2025, at 6:00 p.m.

Commissions Present: Stuart Babin, Terese McCormick, Chad Adams, Jerome Boykin, Roy Miller, Wren "Buddy" Halford, Wayne Champagne and Shawn Dupre

Commissioners Absent: Lee Dillard

Others Present: Brock Landry, Derick Bercegeay with the Law Office of Michelle Neil, Brandon Arceneaux with Total Project Services and Mike Slovensky with All South

The public hearing was called to order by Shawn Dupre at 6:03 p.m. who led us in prayer. Shawn called the roll, and it was determined that a quorum was present to conduct business. Motion by Chad Adams, seconded by Roy Miller to close the discussion of the millage. Motion passed. Motion by Jerome Boykin, seconded by Buddy Halford to close the public hearing. Motion passed.

Public Wishing to Address the Board:

There was no public present. Motion by Terese McCormick, seconded by Chad Adams to close public. Motion passed.

Engineers and Architects Project Status

Mike Slovensky with All South was present to give the board a project update. The Hurricane Ida Facility repair project is complete. On May 18th the clear lien certificate period will expire, and the contractor will issue the final invoice.

Shawn Dupre advised that Merlin was not present. The final payment was made, and the gym renovation project is complete.

Brandon Arceneaux with Total Project Services was present to discuss the Bayou Region Miracle League Complex project. He updated the site plan. Parking spaces were discussed. The parking cost to include the additional parking spaces is estimated to be \$240,000. Brandon also discussed the possibility of breaking the projects into two phases. Phase one would include the field and the playground and is estimated to cost \$1.2M. Phase two would include additional parking, restroom improvements and signage. Shawn advised that the district has \$1.5M to allocate to the project. He also discussed possible donations including Children's Hospital.

Motion by Chad Adams, seconded by Stuart Babin to approve the minutes for the regular meeting of April 2, 2025. Motion passed.

Motion by Jerome Boykin, seconded by Chad Adams to approve the April financial report. Motion passed.

Parks and Playgrounds: Brock discussed the Risk Management safety assessment letter.

Broadmoor – Broken swings, broken bench, soft surface and dry rot area was discussed. The dry rot area is an aesthetic issue but will be fixed. The soft surface and broken swings will be repaired. Brock discussed repair options. The cost for the soft surface and swing repairs is estimated to cost \$90,674. Brock will obtain three quotes. Motion by Terese McCormick, seconded by Stuart Babin to budget \$91,000 for the soft surface and swing repairs. Motion passed. An extension will need to be filed with TPCG for the repairs.

Southland Field – CCA has playoff games. The internet is still not ready. Shawn discussed compliments received on the facility.

Westside Girls' Softball Complex – Practices and games are ongoing. There are some bulbs out on the scoreboard.

Lisa Park Recreation Center – Brock discussed issues with the floor and discussed minor repairs done. Rental fees and times were discussed. Motion by Stuart Babin, seconded by Wayne Champagne to charge \$35 per hour for all facility rentals. Motion passed. Time slots for open play were discussed.

Summerfield Park – Soft surface was discussed. Cut and maintained. Chain swings will be repaired. The trash issue was addressed.

Rozand Park – Start demoing while waiting for the turf. TPCG wants to remove the playground and bill the district, but demo is included in the project contract. Maintained.

Skate Park – Bathroom graffiti issues will be handled. Issues with a quarter pipe were discussed. The board discussed closing the park until it is removed but the skaters will find a way in.

Westgate – Maintained. The dog park has been doing really well.

Cottage Drive – Start demoing while waiting for the turf. TPCG wants to remove the playground and bill the district, but demo is included in the project contract. The lights have been repaired.

Bike Trail – Maintained. Stuart Babin discussed signage. June 7th will be National Trails Day so a crew will be out there showing off some of the new trails. The parish will be doing a little marketing flyer.

Lisa Park Playground – Tables will be remounted to the ground. Maintained.

Chad Adams discussed constituent complaints. Lights at Cottage Drive and cracks in the courts were discussed. Complaints about over filled garbage at Summerfield were also discussed. Chad discussed a way to notify Brock of complaints and can be updated once the issue has been resolved. Brock will give Nicky Lirette access to this also.

New Business

Motion by Chad Adams, seconded by Roy Miller to adopt the adjusted millage rate. Motion passed.

Motion by Chad Adams, seconded by Stuart Babin to set forth the adjusted millage rate and roll forward to millage rate not exceeding the maximum authorized rate. Motion passed.

Derick Bercegeay discussed forming a separate board for donations/sponsorships with one member from the Rec 23 board who can report back. A committee within that board can be chosen for the Bayou Region Miracle League Complex. Shawn Dupre feels like we are not ready for that yet. Chad Adams discussed the Miracle League brochure asking for changes/revisions. Sponsorships were discussed and revised.

Wayne Champagne left at 7:46. Wren Halford left at 7:56.

The next regular meeting is scheduled for Wednesday, June 4, 2025, at the Lisa Park Recreation Center.

Motion by Terese McCormick, seconded by Chad Adams to adjourn. Motion passed.

Meeting as adjourned at 7:59 p.m.

Balance Sheet

As of May 31, 2025

	May 31, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	255,123.52
0001101 · Cash - Synergy - 665738	1,236,754.02
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,779,084.79
Total Checking/Savings	5,005,703.03
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,525,026.89
TOTAL ASSETS	6,525,026.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	1,465.86
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,835,564.62
Total Current Liabilities	4,851,736.44
Total Liabilities	4,851,736.44
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-600,459.29
Net Income	508,141.82
Total Equity	1,673,290.45
TOTAL LIABILITIES & EQUITY	6,525,026.89

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
 January through May 2025

	Jan - May 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,408,361.07	1,472,940.00	-64,578.93	95.6%
0005101 · State Revenue Sharing	18,758.00	20,242.00	-1,484.00	92.7%
0005301 · Rental Fees	0.00	10,000.00	-10,000.00	0.0%
0005400 · Interest	4,254.63	10,000.00	-5,745.37	42.5%
0005600 · Compensation-Property Damage	440.00			
Total Income	1,431,813.70	1,513,182.00	-81,368.30	94.6%
Expense				
0006100 · Payroll Expenses	82,380.28	220,000.00	-137,619.72	37.4%
0006102 · Group Insurance	13,330.52	40,000.00	-26,669.48	33.3%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	4,483.13	10,000.00	-5,516.87	44.8%
0006106 · New Employee Expenses	0.00	500.00	-500.00	0.0%
0006200 · Office Supplies	941.40	1,500.00	-558.60	62.8%
0006201 · Supplies and Materials	9,202.68	10,000.00	-797.32	92.0%
0006203 · Chemicals	1,085.21	2,500.00	-1,414.79	43.4%
0006204 · Fuel	2,142.50	9,000.00	-6,857.50	23.8%
0006300 · Utilities	7,444.00	15,000.00	-7,556.00	49.6%
0006301 · Telephone Expense	217.22	1,000.00	-782.78	21.7%
0006302 · Alarm Monitoring	224.95	1,000.00	-775.05	22.5%
0006303 · Garbage	1,140.00	4,000.00	-2,860.00	28.5%
0006304 · Pest Control	1,350.00	5,000.00	-3,650.00	27.0%
0006305 · Bank Charges	80,830.53	130,000.00	-49,169.47	62.2%
0006306 · Gen Liab & Building Insurance	0.00	50,000.00	-50,000.00	0.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	0.00	2,000.00	-2,000.00	0.0%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	86,375.95	250,000.00	-163,624.05	34.6%
0006311 · Legal Fees	1,890.00	5,500.00	-3,610.00	34.4%
0006312 · Accounting and Secretary Fees	7,750.00	18,600.00	-10,850.00	41.7%
0006313 · Audit Fees	0.00	12,000.00	-12,000.00	0.0%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	565.40	4,000.00	-3,434.60	14.1%
0006401 · Vehicle Rep & Maint	255.00	2,500.00	-2,245.00	10.2%
0006402 · Facility Rep & Maint	32,228.99	100,000.00	-67,771.01	32.2%
0006500 · Capital Expenses	588,734.12			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	923,671.88	908,600.00	15,071.88	101.7%
Net Income	508,141.82	604,582.00	-96,440.18	84.0%



DEPARTMENT OF QUALITY OF LIFE
Terrebonne Parish Consolidated Government

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PHONE **985-868-5050**

FOR IMMEDIATE RELEASE

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985-873-6403

marketing@tpcg.org

May 9, 2025

CELEBRATE NATIONAL TRAILS DAY ON JUNE 7, 2025

Terrebonne Parish Consolidated Government has partnered with Terrebonne Parish Recreation District No. 2/3 and Leadership Terrebonne to host a National Trails Day community event for our hikers, bikers, and general outdoor enthusiasts!

Meet us at the Valhi trailhead beginning at 9 a.m. on Saturday, June 7 for our opening ceremony. Enjoy light refreshments and learn about all the hard work that has gone into developing and maintaining these trails, as well as future plans for continued development and beautification of the Southdown Trail System. After the ceremony, head out to explore the trails! Visit tpcg.org/southdowntrail to view the trail map.

National Trails Day is your chance to get outdoors, connect with your community, and explore the trails! To learn more, visit americanhiking.org.

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JOIN US FOR NATIONAL TRAILS DAY!

A community day to celebrate and explore the Southdown Trail System

JUNE 7
9 AM
800 Valhi Blvd.
Houma, LA

Hikers, bikers, and general outdoor enthusiasts are invited to come out for our opening ceremony. Enjoy light refreshments at the Valhi trailhead entrance, then head off to explore one of our many trails!



Scan the QR code or visit
tpcg.org/southdowntrail for more info!



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