

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

**Regular Board Meeting
Wednesday, January 7, 2026
6:00 p.m.**

**Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364**

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of December 3, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through December 31, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground
- 9) New Business
 - a) Discussion of John Melvin University lease
 - b) Discussion of new truck purchase
- 10) Council Member's Comments

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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11) Board Member Comments

12) Adjourn

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MINUTES

REGULAR BOARD MEETING

December 3, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, December 3, 2025, at 6:00 p.m.

Commissions Present: Shawn Dupre, Terese McCormick, Roy Miller, Wayne Champagne, Chad Adams, Jerome Boykin and Wren "Buddy" Halford

Commissioners Absent: Lee Dillard and Stuart Babin

Others Present: Brock Landry and Sonja Labat

The meeting was called to order by Shawn Dupre at 6:05 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business. The Chairman advised that Lee Dillard is planning to resign from the board.

Public Wishing to Address the Board:

There was no public wishing to address the board. Motion by Chad Adams, seconded by Terese McCormick to close public. Motion passed.

Engineers and Architects Project Status

Brandon Arceneaux was not present. The Chairman advised that Picciola Construction was the low bid on the Bayou Region Miracle League Complex project in the amount of \$2,258,881.50. Motion by Chad Adams, seconded by Roy Miller to accept the low bid from Picciola Construction in the amount of \$2,258,881.50. Motion passed.

Motion by Jerome Boykin, seconded by Roy Miller to approve the minutes for the regular meeting of November 5, 2025. Motion passed.

Motion by Jerome Boykin, seconded by Chad Adams to approve the November financial report. Motion passed.

Parks and Playgrounds: Brock discussed his report.

Broadmoor – The facility is still being utilized. Evergreen may need to use the facility. The awning is still not complete. Pressure washing and painting will be done soon.

Southland Field – Pressure washing and painting has begun. The lowest quote for the awning is \$41,149.66. Motion by Buddy Halford, seconded by Roy Miller to approve \$42,000 towards the awning cost. Motion passed.

Westside Girls' Softball Complex – Evergreen and CCA may need to use the facility.

Lisa Park Recreation Center – There is a league on Sunday's. The facility will be held for the election as a polling location. Basketball is about to begin.

Summerfield Park – Pressure washing and painting will be done. Tree trimming will be done also.

Rozand Park – Pressure washing and painting will be done.

Skate Park – Pressure washing and painting will be done.

Westgate – Pressure washing and painting will be done.

Cottage Drive – Pressure washing and painting will be done.

Bike Trail – Signage has been ordered. The Parish is no longer donating the aluminum poles for the signs. The cost should be under \$150 for the poles.

Lisa Park Playground – The Chairman discussed a story walk and a night out event.

New Business

None

Merry Christmas and Happy New Year! The next regular meeting is scheduled for Wednesday, January 7, 2026, at the Lisa Park Recreation Center.

Motion by Jerome Boykin, seconded by Wayne Champagne to adjourn. Motion passed.

Meeting as adjourned at 6:39 p.m.

Balance Sheet

As of December 31, 2025

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	231,752.62
0001101 · Cash - Synergy - 665738	971,411.42
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,783,751.75
Total Checking/Savings	<u>4,721,656.49</u>
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	<u>1,519,323.86</u>
Total Current Assets	<u>6,240,980.35</u>
TOTAL ASSETS	<u>6,240,980.35</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	<u>16,171.82</u>
Other Current Liabilities	
0002200 · Payroll Liabilities	5,062.85
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	<u>4,839,161.61</u>
Total Current Liabilities	<u>4,855,333.43</u>
Total Liabilities	<u>4,855,333.43</u>
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-597,757.84
Net Income	217,796.84
Total Equity	<u>1,385,646.92</u>
TOTAL LIABILITIES & EQUITY	<u>6,240,980.35</u>

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
 January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,716,029.71	1,472,940.00	243,089.71	116.5%
0005101 · State Revenue Sharing	28,137.00	20,242.00	7,895.00	139.0%
0005301 · Rental Fees	7,599.95	10,000.00	-2,400.05	76.0%
0005400 · Interest	10,981.80	10,000.00	981.80	109.8%
0005600 · Compensation-Property Damage	122,767.35			
Total Income	1,885,515.81	1,513,182.00	372,333.81	124.6%
Expense				
0006100 · Payroll Expenses	205,362.43	220,000.00	-14,637.57	93.3%
0006102 · Group Insurance	33,960.99	40,000.00	-6,039.01	84.9%
0006103 · Life Insurance	19.82	1,000.00	-980.18	2.0%
0006104 · Worker's Comp	9,746.57	10,000.00	-253.43	97.5%
0006106 · New Employee Expenses	80.00	500.00	-420.00	16.0%
0006200 · Office Supplies	1,148.39	1,500.00	-351.61	76.6%
0006201 · Supplies and Materials	21,001.10	10,000.00	11,001.10	210.0%
0006203 · Chemicals	2,748.43	2,500.00	248.43	109.9%
0006204 · Fuel	8,465.57	9,000.00	-534.43	94.1%
0006300 · Utilities	23,922.52	15,000.00	8,922.52	159.5%
0006301 · Telephone Expense	476.82	1,000.00	-523.18	47.7%
0006302 · Alarm Monitoring	1,512.88	1,000.00	512.88	151.3%
0006303 · Garbage	2,850.00	4,000.00	-1,150.00	71.3%
0006304 · Pest Control	2,840.00	5,000.00	-2,160.00	56.8%
0006305 · Bank Charges	149,735.61	130,000.00	19,735.61	115.2%
0006306 · Gen Liab & Building Insurance	48,498.28	50,000.00	-1,501.72	97.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	4,268.18	2,000.00	2,268.18	213.4%
0006309 · Vehicle Insurance	3,958.82	2,500.00	1,458.82	158.4%
0006310 · Engineering and Design Fees	143,175.95	200,000.00	-56,824.05	71.6%
0006311 · Legal Fees	5,480.00	5,500.00	-20.00	99.6%
0006312 · Accounting and Secretary Fees	18,600.00	18,600.00	0.00	100.0%
0006313 · Audit Fees	12,270.00	12,000.00	270.00	102.3%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	1,788.72	4,000.00	-2,211.28	44.7%
0006401 · Vehicle Rep & Maint	623.98	2,500.00	-1,876.02	25.0%
0006402 · Facility Rep & Maint	52,994.82	60,000.00	-7,005.18	88.3%
0006500 · Capital Expenses	911,089.09	904,000.00	7,089.09	100.8%
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	1,667,718.97	1,722,600.00	-54,881.03	96.8%
Net Income	217,796.84	-209,418.00	427,214.84	-104.0%

Facility Use Proposal

Establishing a John Melvin University Campus in Houma, Louisiana

Prepared For:
Terrebonne Parish Parks and Recreation Department

Prepared By:
John Melvin University (JMU)
“Building Leaders. Strengthening Communities. Advancing God’s Kingdom.”

1. Executive Summary

John Melvin University proposes establishing a new academic and athletic campus in **Houma, Louisiana**, creating a powerful hub for education, ministry, athletics, and community development. This expansion strengthens our mission to build Christian leaders while generating meaningful economic, social, and spiritual benefits for Terrebonne Parish. This proposal outlines the community impact, economic benefits, and facility use needs for the proposed Houma campus, including shared athletic spaces and academic/chapel facilities.

2. Why Houma, Louisiana?

A Strategic Region with Strong Community Values

- Houma is a resilient, faith-centered community with a growing youth population.
- Limited local higher-education and Christian-based options make JMU an aligned and welcomed addition.
- Excellent location for attracting commuter students, dual-enrollment partnerships, adult learners, and student-athletes.

A City Positioned for Growth

- Houma’s educational, athletic, and workforce needs directly align with JMU degree programs and leadership development initiatives.
- Strong church networks, school systems, and athletic programs make Houma a perfect site for long-term impact.

3. Economic Impact on the Houma Community

Establishing a JMU campus in Houma will generate significant recurring economic and social benefits.

Direct Economic Impact

- Creation of local jobs (faculty, coaches, advisors, administrative staff).
- Facility upgrades and long-term property improvements.
- Student and staff spending on housing, groceries, transportation, athletics, school supplies, and entertainment.

Estimated Annual Economic Influence

- **\$1.2M-\$3M** annually through operational expenses and student spending.
 - Increased local business activity across multiple sectors—especially hospitality and retail.
-

4. Economic Impact of JMU Athletics

The addition of JMU athletics to Houma creates **year-round economic activity**, making Houma an attractive destination for families, fans, visiting teams, and regional sporting events.

Direct Benefits to Local Businesses

- **Hotels:** Visiting teams, fans, families, and tournament attendees require overnight lodging.
- **Restaurants & Cafés:** Increased traffic on game days and weekends.
- **Gas Stations & Convenience Stores:** Regular use by traveling teams and commuting students.
- **Sports Retail Stores:** Increased demand for equipment, apparel, and training materials.
- **Local Vendors:** Concessions, printing, photography, trainers, and event services.

Tourism & Entertainment Value

JMU sporting events provide **quality, family-friendly entertainment** for the community, including:

- Baseball
- Softball
- Basketball
- Volleyball
- Special athletic events, showcases, and community tournaments

These events attract parents, alumni, and community members, increasing engagement and giving Houma a vibrant collegiate sports atmosphere year-round.

Long-Term Athletic Impact

- Annual athletic showcases bring in college and pro scouts.
- Regional and national tournaments enhance Houma's visibility in the sports world.
- Sports tourism boosts hospitality and retail revenue.

5. Community Engagement & Service Impact

JMU places a strong emphasis on ministry, mentorship, and community service.

Community Outreach Initiatives

- Mentorship programs for youth in Terrebonne Parish.
- Leadership workshops in schools and churches.
- Volunteer service teams supporting local non-profits, shelters, and community events.
- After-school tutoring and academic support programs.
- Youth sports camps, faith-based leadership academies, and outreach events.

Church & Ministry Support

- Student worship teams
- Chapel guest speakers
- Ministry interns for local churches
- Youth group programming and support
- Regional conferences and worship nights

6. Academic Advancement & Workforce Development

JMU Houma would offer degree programs and certificate pathways that strengthen the region's workforce:

- Business Administration
- Christian Counseling
- Healthcare Administration
- Sports Administration
- Ministry Leadership
- Health & Fitness Science
- Coaching & Performance Studies
- And More

Benefits to the Community

- More affordable local college options
- Easier access to degree completion for adults
- Dual enrollment opportunities
- Better-prepared local workforce
- Increased earning potential in Terrebonne Parish

7. Facility Use Proposal — Shared Space Needs

JMU is seeking a **shared-space partnership** that benefits both the institution and the host facility/organization.

Athletic Facility Use Requested

- 1. Baseball Field**
 - Practice times
 - Home games
 - Team conditioning & training
- 2. Softball Field**
 - Practice & home competitions
- 3. Basketball/Volleyball Gymnasium**
 - Practices
 - Home games
 - Camps, tournaments, and community clinics

Athletic Facility Benefits

- Community exposure to collegiate sports
- Hosting revenue from games and events
- Increased traffic to the facility and surrounding area
- Positive public relations for the hosting partner

8. Office & Classroom Space Needs

JMU is seeking **flexible-use academic and administrative space**.

Requested Usage Schedule

- **2-3 days per week**
- **8:00 AM – 2:00 PM**
- Dedicated areas used for:
 - **Study hall**
 - **Faculty/staff meetings**
 - **Chapel services**
 - **Classroom instruction**
 - **Recruiting meetings & advising sessions**
 -

Preferred Spaces

- Small office suite for administrative use
 - 1–2 classrooms capable of hosting 15–25 students
 - Multi-purpose space or small chapel room for prayer, devotionals, and faith events
-

9. Benefits to Terrebonne Parish Recreation Department**Operational Benefits**

- Consistent, reliable facility use
- Long-term tenancy and stability
- Increased visibility and community traffic

Financial Benefits

- Revenue generated through shared use of athletic and classroom facilities
- Increased hospitality and retail spending from JMU events

Mission & Community Benefits

- Partnership with a Christian university committed to serving Houma
 - High community goodwill and involvement
 - Regional prestige as a supporter of higher education and youth development
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10. Price Proposal – Facility Use**A. Baseball Field Usage (Mornings before HS is out)**

Requested Access:

- 3 hours per day
- 6 days per week
- 18 hours per week
- 35 weeks per year

Rate: \$25 per hour

Revised Cost Breakdown:

- Weekly Cost: 18 hrs × \$25 = \$450/week
- Annual Cost (35 weeks): 35 × \$450 = \$15,750/year

B. Basketball Gym Usage (Mornings before Schools are out)

Requested Access:

- 3 hours per day
- 6 days per week
- 18 hours per week
- 35 weeks per year

Rate: \$25 per hour

Revised Cost Breakdown:

- Weekly Cost: 18 hrs × \$25 = \$450/week
- Annual Cost (35 weeks): 35 × \$450 = \$15,750/year

C. Classroom / Office / Conference Space Usage (Mornings before 2pm)

Requested Access:

- 6 hours per day (8AM-2PM)
- 3 days per week
- 18 hours per week
- 35 weeks per year

Rate: \$25 per hour

Revised Cost Breakdown:

- Annual Hours: 18 hrs/week × 35 weeks = 630 total hours
- Annual Cost: 630 hrs × \$25 = \$15,750/year

D. Community Service Discount Agreement

John Melvin University proposes a community service partnership incentive in support of the Houma community.

Discount Offered:

- 750 hours of free facility usage annually

Provided In Exchange For:

- 1,500 community service hours completed by JMU students, staff, and athletic teams

Purpose of the Partnership:

This agreement strengthens Houma by offering meaningful service to schools, churches, nonprofits, youth programs, community events, disaster relief efforts, mentorship activities, and neighborhood improvement projects.

Financial Value of Discount:

- 750 hours × \$25/hr = \$18,750 in facility-use value contributed back to the community
- This represents JMU's commitment to serving Houma not only academically and athletically, but socially, spiritually, and civically.

Summary of Facility Use Costs (Updated with Discount)

- Baseball Field: \$15,750/year
- Basketball Gym: \$15,750/year
- Classroom/Office/Conference Space: \$15,750/year

Subtotal Before Discount: \$47,250/year = \$4725 / month for 10 months (Aug-May)

Discount Applied:

- 750 free hours of facility usage in exchange for 1,500 community service hours
- Discount Value: \$18,750/year

Adjusted Total Cost After Community Service Discount:

\$47,250 - \$18,750 = \$28,500/year or \$2,850 /month for 10 months (Aug-May)

E. Game Day Usage Fees (Additional Fees)

John Melvin University proposes the following standard game-day usage fee structure for hosted athletic events. These fees support facility operations, utilities, custodial service, security, and event staffing.

Game Day Fee (Per Sport):

- Baseball Games: \$200 per day
- Basketball Games: \$200 per day
- Volleyball Games: \$200 per day

Purpose of Game Day Fees

These fees help cover:

- Pre- and post-event facility preparation
- Scoreboard and game operations
- Increased utility usage
- Parking and grounds management
- Custodial and cleanup requirements

10. Conclusion

A John Melvin University campus in Houma will produce **transformational outcomes** for Terrebonne Parish—educationally, economically, spiritually, and socially.

Through academics, athletics, mentorship, workforce development, and community engagement, JMU will bring a powerful Christian presence that enriches families, strengthens local businesses, and inspires the next generation of leaders.

We look forward to partnering with the Houma community to make this vision a reality.