

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Stuart Babin, Vice-Chairman
Wayne Champagne
Wren "Buddy" Halford

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

Regular Board Meeting
Wednesday, April 1, 2026
6:00 p.m.

Meeting Location – Lisa Park Recreation Center
6667 Lisa Park Avenue, Houma 70364

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of March 4, 2026.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through March 31, 2026.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail
 - k) Lisa Park Playground
- 9) Old Business
 - a) Discussion of Lisa Park Gym

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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- 10) New Business
 - a) Adopt the millage rate
 - b) Discussion of motorized vehicles at the Southdown Trail
- 11) Council Member's Comments
- 12) Board Member Comments
- 13) Adjourn

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MINUTES

REGULAR BOARD MEETING

March 4, 2026

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, March 4, 2026, at 6:00 p.m.

Commissions Present: Shawn Dupre, Wayne Champagne, Roy Miller, Chad Adams, Stuart Babin, Jerome Boykin and Wren "Buddy" Halford

Commissioners Absent: Terese McCormick

Others Present: Brock Landry, Sonja Labat, Derick Bercegeay with Michelle Neil's Office and Brandon Arceneaux with Total Project Services

The meeting was called to order by Shawn Dupre at 6:04 p.m. who led us in prayer. Sonja Labat called the roll, and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

There was no public wishing to address the board. Motion by Chad Adams, seconded by Roy Miller to close public. Motion passed.

Engineers and Architects Project Status

Brandon Arceneaux with Total Project Services was present to give a project update. Brandon advised that the Miracle League Complex is progressing slowly as only 3% of the project is complete. The existing scoreboard on the property was discussed. It can either be relocated or abandoned. The cost is \$16,698.26 to extend the field. Motion by Chad Adams, seconded by Jerome Boykin to approve Change Order #1 to extend the field as proposed, moving the scoreboard and extending the fence. The fence height will be increased to 12' and the distance less than 200'. The cost is not to exceed \$20,000. Motion passed. Brandon also discussed the marque sign which is a cloud-based sign unit with lights. This may be revisited at a later date. Work is being done in the concession area. The ceiling under the AC has some rotten plywood. The location of the new AC was discussed. The board decided to place it against the building. The block walls were also discussed. A drain line was discussed. There is a sink hole so there may be an issue.

Motion by Jerome Boykin, Chad Adams to approve the minutes for the regular meeting of February 4, 2026. Motion passed.

Motion by Chad Adams, seconded by Roy Miller to approve the February financial report. Motion passed.

Motion by Jerome Boykin seconded by Chad Adams to approve the 2025 Louisiana Compliance Questionnaire. Motion passed.

Parks and Playgrounds: Brock discussed his report.

Broadmoor – Short month. Grass cutting was done and winter maintenance is complete. TPR is beginning soon.

Southland Field – Maintained. Winter work is done. CCA is utilizing the fields. Brandon advised that the steel was delivered on Friday.

Westside Girls' Softball Complex – Ongoing construction.

Lisa Park Recreation Center – Maintained.

Summerfield Park – Maintained. Broken chain has been repaired.

Rozand Park – Maintained.

Skate Park – Currently pressure washing and painting. He hopes to be finished by Tuesday.

Westgate – Maintained.

Cottage Drive – Maintained.

Bike Trail – Maintained.

Lisa Park Playground – Maintained.

March 19th there will be a community meeting for the bike trail extension.

New Business

The Chairman advised to table Lisa Park Gym discussion. Motion by Chad Adams, seconded by Buddy Halford to table the Lisa Park Gym discussion. Motion passed.

The Chairman discussed the John Melvin University lease. He discussed his conversation with David Angeron after the February meeting. Derrick can put together a CEA. Motion by Chad Adams, seconded by Buddy Halford to have Derick begin the CEA and allow JMU to begin the recruitment process. Motion passed.

The next regular meeting is scheduled for Wednesday, April 1, 2026, at the Lisa Park Recreation Center.

Motion by Chad Adams, seconded by Roy Miller to adjourn. Motion passed.

Meeting as adjourned at 6:59 p.m.

Balance Sheet

03/31/26

As of March 31, 2026

Accrual Basis

	Mar 31, 26
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	203,676.55
0001101 · Cash - Synergy - 665738	2,120,106.50
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,734,854.99
Total Checking/Savings	<u>5,793,378.74</u>
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	<u>1,519,323.86</u>
Total Current Assets	<u>7,312,702.60</u>
TOTAL ASSETS	<u>7,312,702.60</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	<u>16,171.82</u>
Other Current Liabilities	
0002200 · Payroll Liabilities	4,185.14
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	<u>4,838,283.90</u>
Total Current Liabilities	<u>4,854,455.72</u>
Total Liabilities	<u>4,854,455.72</u>
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-380,467.93
Net Income	1,073,106.89
Total Equity	<u>2,458,246.88</u>
TOTAL LIABILITIES & EQUITY	<u>7,312,702.60</u>

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
 January through March 2026

	Jan - Mar 26	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,390,882.38	1,430,000.00	-39,117.62	97.3%
0005101 · State Revenue Sharing	9,795.00	28,000.00	-18,205.00	35.0%
0005400 · Interest	2,033.77	10,000.00	-7,966.23	20.3%
Total Income	1,402,711.15	1,468,000.00	-65,288.85	95.6%
Expense				
0006100 · Payroll Expenses	42,951.14	210,000.00	-167,048.86	20.5%
0006102 · Group Insurance	10,442.64	35,000.00	-24,557.36	29.8%
0006103 · Life Insurance	0.00	500.00	-500.00	0.0%
0006104 · Worker's Comp	3,862.84	10,000.00	-6,137.16	38.6%
0006106 · New Employee Expenses	90.00	500.00	-410.00	18.0%
0006200 · Office Supplies	110.49	1,500.00	-1,389.51	7.4%
0006201 · Supplies and Materials	4,455.66	15,000.00	-10,544.34	29.7%
0006203 · Chemicals	732.29	2,500.00	-1,767.71	29.3%
0006204 · Fuel	2,152.38	9,500.00	-7,347.62	22.7%
0006300 · Utilities	5,314.04	25,000.00	-19,685.96	21.3%
0006301 · Telephone Expense	131.19	500.00	-368.81	26.2%
0006302 · Alarm Monitoring	134.97	1,700.00	-1,565.03	7.9%
0006303 · Garbage	995.00	3,000.00	-2,005.00	33.2%
0006304 · Pest Control	360.00	3,500.00	-3,140.00	10.3%
0006305 · Bank Charges	50,120.23	130,000.00	-79,879.77	38.6%
0006306 · Gen Liab & Building Insurance	0.00	50,000.00	-50,000.00	0.0%
0006307 · Bond Insurance	0.00	1,000.00	-1,000.00	0.0%
0006308 · Director's & Officer's Insur	0.00	4,000.00	-4,000.00	0.0%
0006309 · Vehicle Insurance	0.00	1,000.00	-1,000.00	0.0%
0006310 · Engineering and Design Fees	28,400.00	150,000.00	-121,600.00	18.9%
0006311 · Legal Fees	765.74	5,000.00	-4,234.26	15.3%
0006312 · Accounting and Secretary Fees	4,650.00	18,600.00	-13,950.00	25.0%
0006313 · Audit Fees	0.00	12,000.00	-12,000.00	0.0%
0006314 · Advertising	0.00	500.00	-500.00	0.0%
0006400 · Equip Rep & Maint	41.35	4,000.00	-3,958.65	1.0%
0006401 · Vehicle Rep & Maint	1,105.00	2,500.00	-1,395.00	44.2%
0006402 · Facility Rep & Maint	29,692.13	100,000.00	-70,307.87	29.7%
0006500 · Capital Expenses	143,097.17			
0006600 · Misc Expense	0.00	500.00	-500.00	0.0%
Total Expense	329,604.26	797,300.00	-467,695.74	41.3%
Net Income	1,073,106.89	670,700.00	402,406.89	160.0%

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2026 tax roll on all property subject to taxation by Terrebonne Parish Recreation District No. 2/3:

MILLAGE

Operations and Maintenance

5 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2026, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on April 1, 2026, at which meeting a quorum was present and voting.

Houma, Louisiana, this 1st day of April, 2026.

(Signature of authorized person of the taxing district)

AFFIDAVIT

**STATE OF LOUISIANA
PARISH OF TERREBONNE**

BEFORE ME, the undersigned notary public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

who, after first being duly sworn, did depose and state that:

He/she is the duly authorized _____ of the Terrebonne Parish Recreation District No. 2/3.

(Mark the appropriate box below to show how you complied with the Open Meetings Law.)

Affiant, _____, who did depose and hereby states: "A public meeting was held in accordance with the Open Meetings Law at R.S. 42:11, *et seq.*, including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt the millage rates for the 2023 tax year. Public written notice of the agenda, date, time, and place of the meeting ☐ was posted on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays and/or ☐ was published in the official journal no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the 1st day of April, 2026, at 6:00 pm. at 6667 Lisa Park Avenue, Houma, LA 70364. The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii)(cc)".

[If applicable and as required by R.S. 42:23(A) and R.S. 44:36(F) as a non-elected board we have video or audio recorded, filmed or broadcast live all proceedings of our public meeting and ensure the recording will be maintained for at least 2 years.]

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

(Signature of affiant)

(Printed name)

SWORN TO AND SUBSCRIBED Before Me, this 1st day of April, 2026, at Houma, Louisiana.

Notary Public

Printed or Typed Name (as commissioned): _____

Notary ID or Bar Roll No.: _____

David W. Arceneaux

88 Wayside Drive
Houma, Louisiana 70360
(985) 873-6570

March 23, 2026

Terrebonne Parish Recreation District 2-3
P. O. Box 4254
Houma, Louisiana 70361

Re: Southdown Trail

Dear Members of the Board:

As a resident of Wayside Drive in the Summerfield Subdivision in Houma, I am writing to you to express my concerns regarding the use of motorized vehicles at the Southdown Trail recreation area managed by the Board. As you know, many homeowners along Wayside Drive share a common border with the District's property where the Southdown Trail is located.

This past weekend, March 21 and 22, numerous motorized vehicles used the District's property for the purpose of running and racing motorcycles. The attendant noise, which lasted most of the day, was an interference with the peaceful use of the residents' adjacent property. For example, four-wheelers and motorcycles were on your property this past Saturday (March 21) in the dark at 9:30 p.m. This problem gets worse each weekend as we move into the warmer months. The problem has persisted, and I think it's time the District proactively respond.

Like most residents of Wayside Drive, I assumed a biking trail behind my house would result in Terrebonne Parish families being able to enjoy a quiet walk along the trail or a peaceful bicycle ride on the levee, which would not disturb the residents who live in the area. This has turned out not to be the case. Now, each afternoon and evening on weekdays, and virtually all day on the weekends, the park hosts motorcycles and dirt bikes and other noisy motorized vehicles, many operated by children. The park has become, in effect, a motocross track. I find it difficult to believe that the families who go to the park to enjoy peace and quiet have a pleasant time under these circumstances.

I have enclosed six photographs taken this morning at Southdown Trail. One depicts the District's gate apparently intended to keep out larger motorized vehicles. The sign states ATV's and 4 x 4'S are prohibited and there is a chain across the gate with a padlock. Another photograph shows that the chain has been cut.

I've also enclosed three photographs showing the rutted areas created by motorcycles and other motorized vehicles, one through the bicycle entrance. As you can see, motorcycles have cut a path on the inside of the levee which motorcyclists use to "jump" into the inside of the levee.

Another photograph shows the District's signboard with a post that clearly states that "no ATV's or motorized vehicles" are allowed.

I am respectfully requesting that the District do two things. First, please add additional signage to make it clear to the public that all motorized vehicles, specifically including ATV's, motorcycles, and dirt bikes, are forbidden to enter Southdown Trail or be upon the property. In addition, I ask that you request of the Houma Police Department, which has jurisdiction over the area, stepped-up enforcement of the criminal trespassing laws and contributing to the delinquency of juvenile laws, which are being violated. My hope is that your efforts will restore the tranquility of the park for the benefit of its neighbors and those who use the Southdown Trail for the purposes for which it was intended.

Thank you for your consideration.

Sincerely,

David W. Arceneaux

Enclosures

cc: All Board Members (by email)



BIKE PATH
OPEN



NO TRESPASSING
NO 4X4s
NO ATVs
VIOLATORS
WILL BE
PROSECUTED







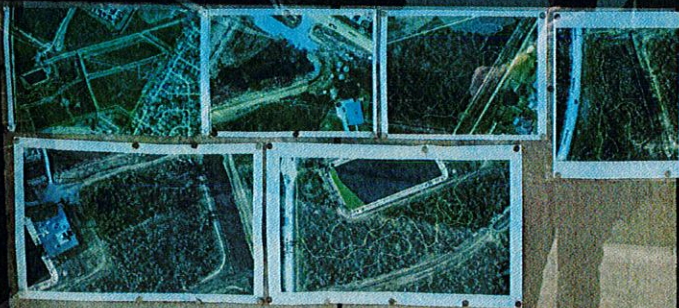




Rec District 2/3 presents

SOUTHDOWN TRAIL

JPCG



SOUTHDOWN TRAIL GUIDELINES

Using Your Map:

- 1. The map shows the trail's path through the woods.
- 2. The map is divided into sections, each showing a different part of the trail.
- 3. The map is color-coded to show different types of terrain.

Where to Find It:

- 1. The map is located at the trailhead.
- 2. The map is also available at the JPCG office.

Important Information:

- 1. The trail is open to hikers and runners only.
- 2. The trail is not open to dogs or bicycles.
- 3. The trail is open from dawn to dusk.

For More Information:

- 1. Visit the JPCG website at www.jpcg.org.
- 2. Call the JPCG office at (714) 941-1234.

