

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

P.O. Box 4254, Houma, LA 70361

Shawn Dupre, Chairman
Wayne Champagne, Vice-Chairman
Lee Dillard
Wren "Buddy" Halford
Stuart Babin

Chad Adams
Terese McCormick
Jerome Boykin
Roy Miller

AGENDA

Regular Board Meeting

Wednesday, July 2, 2025

6:00 p.m.

Meeting Location – Lisa Park Recreation Center

6667 Lisa Park Avenue, Houma 70364

- 1) Call meeting to order
- 2) Invocation and Pledge of Allegiance
- 3) Roll call
- 4) Public wishing to address the board
- 5) Engineers and Architects Project Status
 - a) Brandon Arceneaux with Total Project Services – Bayou Region Miracle League Complex
- 6) Approve the minutes for the regular meeting of June 4, 2025.
- 7) Financial Report
 - a) Current financial statements to include Balance Sheet and Budget to Actual through June 30, 2025.
- 8) Report on all parks and playgrounds – Discussion and/or possible action regarding:
 - a) Broadmoor
 - b) Southland Field
 - c) Westside Girls' Softball Complex
 - d) Lisa Park Recreation Center – Review and Approve Plaque
 - e) Summerfield Park
 - f) Rozand Park
 - g) Skate Park
 - h) Westgate
 - i) Cottage Drive
 - j) Bike Trail – National Trails Day Update
 - k) Lisa Park Playground
- 9) New Business
 - a) Addition of administrator/administrators to Facebook account
- 10) Council Member's Comments

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT SONJA LABAT (985) 438-4668, DESCRIBING THE ASSISTANCE THAT IS NECESSARY.

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11) Board Member Comments

12) Adjourn

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MINUTES

REGULAR BOARD MEETING

June 4, 2025

The Board of Commissioners of Recreation District No. 2/3 of the Parish of Terrebonne, State of Louisiana, met at the Lisa Park Recreation Center at 6667 Lisa Park Avenue on Wednesday, June 4, 2025, at 6:00 p.m.

Commissions Present: Stuart Babin, Chad Adams, Roy Miller, Wren "Buddy" Halford, Lee Dillard and Shawn Dupre

Commissioners Absent: Wayne Champagne, Terese McCormick and Jerome Boykin

Others Present: Brock Landry, Derick Bercegeay with the Law Office of Michelle Neil and Brandon Arceneaux with Total Project Services

The meeting was called to order by Shawn Dupre at 6:01 p.m. who led us in prayer. Shawn called the roll, and it was determined that a quorum was present to conduct business.

Public Wishing to Address the Board:

There was no public present. Motion by Chad Adams, seconded by Lee Dillard to close public. Motion passed.

Engineers and Architects Project Status

Brandon Arceneaux with Total Project Services was present to discuss the Bayou Region Miracle League Complex project. He advised that the design work is in progress. He hopes to have a set of plans together for the next board meeting. Shawn advised that Jessica Domangue pledged \$250,000 for the project and Jerome Zeringue also pledged \$250,000 for the project. Shawn also confirmed the available funding for the project with Sonja Labat. He also talked to Stevie Smith with All South to confirm the FEMA reimbursement still owed to the district. Updating the flyers was briefly discussed.

Mike Slovenski with All South was not present but Shawn advised that the clear lien certificate was received and the final payment in the amount of \$26,380 is due.

Motion by Chad Adams, seconded by Lee Dillard to approve the minutes for the regular meeting of May 7, 2025. Motion passed.

Motion by Roy Miller, seconded by Stuart Babin to approve the May financial report. Motion passed.

Parks and Playgrounds: Brock advised that the rec advisory meetings are beginning again but he is not available to attend the first one.

Broadmoor – The facility is being used by travel teams.

Southland Field – The facility is being used by travel teams. A patch of concrete needs to be repaired and Brock will have the staff do the repairs.

Westside Girls' Softball Complex – Make up games have been scheduled. The season will be extended.

Lisa Park Recreation Center – TPR has a new person in charge of scheduling and it is going smooth. Having floor issues but it will be repaired. Shawn briefly discussed Rec 1 and their issues with school usage.

Summerfield Park – Tree trimming was done by the staff. Maintained.

Rozand Park – Playground demoed and new equipment should arrive on Monday for installation.

Skate Park – Small graffiti issue, but it is on the list to be taken care of.

Westgate – The restroom locking times were discussed. A feature in the dog park is leaning and will be fixed.

Cottage Drive – Playground demoed and new equipment should arrive on Monday for installation.

Bike Trail – The sign has been made and is up. Stuart Babin discussed National Trails Day. He advised that the grass has been maintained. Sponsors were discussed and will be at the event on Saturday.

Lisa Park Playground – The benches have been remounted.

New Business

None

Chad Adams discussed the need for increasing the Facebook posts. This item will be placed on the July agenda.

The next regular meeting is scheduled for Wednesday, July 2, 2025, at the Lisa Park Recreation Center.

Motion by Lee Dillard, seconded by Chad Adams to adjourn. Motion passed.

Meeting as adjourned at 6:30 p.m.

Balance Sheet

As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
0001100 · Cash-Whitney-368814	252,263.73
0001101 · Cash - Synergy - 665738	1,170,549.39
0001102 · Synergy - Debt Service	734,740.70
0001103 · Synergy - Capital Projects	2,779,655.83
Total Checking/Savings	4,937,209.65
Other Current Assets	
0001301 · Ad Valorem Taxes Receivable	1,341,038.38
0001401 · Due from Tax Collector	165,562.48
0001402 · Due from State of Louisiana	10,538.00
0001500 · Meter Deposits	2,185.00
Total Other Current Assets	1,519,323.86
Total Current Assets	6,456,533.51
TOTAL ASSETS	<u>6,456,533.51</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0002100 · Accounts Payable	16,171.82
Total Accounts Payable	16,171.82
Other Current Liabilities	
0002200 · Payroll Liabilities	1,673.52
0002403 · Deferred Revenue-Ad Val Tax	1,567,973.76
0002410 · 2023 Bond Issuance	3,266,125.00
Total Other Current Liabilities	4,835,772.28
Total Current Liabilities	4,851,944.10
Total Liabilities	4,851,944.10
Equity	
0004000 · Opening Balance Equity	1,765,607.92
0004001 · Unrestricted Net Assets	-600,459.29
Net Income	439,440.78
Total Equity	1,604,589.41
TOTAL LIABILITIES & EQUITY	<u>6,456,533.51</u>

Terrebonne Parish Recreation District No. 2-3
Profit & Loss Budget vs. Actual
 January through June 2025

	Jan - Jun 25	Budget	\$ Over Budget	% of Budget
Income				
0005100 · Ad Valorem Tax Revenue	1,421,078.00	1,472,940.00	-51,862.00	96.5%
0005101 · State Revenue Sharing	18,758.00	20,242.00	-1,484.00	92.7%
0005301 · Rental Fees	0.00	10,000.00	-10,000.00	0.0%
0005400 · Interest	5,162.62	10,000.00	-4,837.38	51.6%
0005600 · Compensation-Property Damage	440.00			
Total Income	1,445,438.62	1,513,182.00	-67,743.38	95.5%
Expense				
0006100 · Payroll Expenses	97,392.49	220,000.00	-122,607.51	44.3%
0006102 · Group Insurance	16,069.58	40,000.00	-23,930.42	40.2%
0006103 · Life Insurance	0.00	1,000.00	-1,000.00	0.0%
0006104 · Worker's Comp	5,235.05	10,000.00	-4,764.95	52.4%
0006106 · New Employee Expenses	0.00	500.00	-500.00	0.0%
0006200 · Office Supplies	941.40	1,500.00	-558.60	62.8%
0006201 · Supplies and Materials	11,782.87	10,000.00	1,782.87	117.8%
0006203 · Chemicals	1,306.56	2,500.00	-1,193.44	52.3%
0006204 · Fuel	4,281.63	9,000.00	-4,718.37	47.6%
0006300 · Utilities	8,923.71	15,000.00	-6,076.29	59.5%
0006301 · Telephone Expense	260.67	1,000.00	-739.33	26.1%
0006302 · Alarm Monitoring	992.95	1,000.00	-7.05	99.3%
0006303 · Garbage	1,140.00	4,000.00	-2,860.00	28.5%
0006304 · Pest Control	1,845.00	5,000.00	-3,155.00	36.9%
0006305 · Bank Charges	80,895.14	130,000.00	-49,104.86	62.2%
0006306 · Gen Liab & Building Insurance	0.00	50,000.00	-50,000.00	0.0%
0006307 · Bond Insurance	0.00	5,000.00	-5,000.00	0.0%
0006308 · Director's & Officer's Insur	4,268.18	2,000.00	2,268.18	213.4%
0006309 · Vehicle Insurance	0.00	2,500.00	-2,500.00	0.0%
0006310 · Engineering and Design Fees	86,375.95	250,000.00	-163,624.05	34.6%
0006311 · Legal Fees	1,890.00	5,500.00	-3,610.00	34.4%
0006312 · Accounting and Secretary Fees	9,300.00	18,600.00	-9,300.00	50.0%
0006313 · Audit Fees	6,135.00	12,000.00	-5,865.00	51.1%
0006314 · Advertising	0.00	1,000.00	-1,000.00	0.0%
0006400 · Equip Rep & Maint	565.40	4,000.00	-3,434.60	14.1%
0006401 · Vehicle Rep & Maint	255.00	2,500.00	-2,245.00	10.2%
0006402 · Facility Rep & Maint	38,807.14	100,000.00	-61,192.86	38.8%
0006500 · Capital Expenses	626,234.12			
0006600 · Misc Expense	1,100.00	5,000.00	-3,900.00	22.0%
Total Expense	1,005,997.84	908,600.00	97,397.84	110.7%
Net Income	439,440.78	604,582.00	-165,141.22	72.7%